

To,

The Officer-in-charge

- 1.AN-III, M.O. 2.RAO(MES)LKO. 3.LAO(A),LKO.
4. LAO(B),Lucknow

Sub:-In-house Training: Audit & Maintenance of Service books.

The following officer/Staff have been nominated by the competent authority to attend the above subject training programme at RTC Lucknow on 02.03.2016 as per details furnished below:

S.No.	Name (shri/km/Smt)	Deg.& A/c No.	Name of office
1.	A.K.Mukherji	SA/8322020	RAO MES,Lucknow
2.	Ravi Tandan	Aud/8337589	--do--
3.	Rahul Shukla	Aud/8337564	LAO(B),Lucknow
4.	Ajay Kr Singh	AAO/8336151	PCDA(CC)/AN-III
5.	D.S.Baura	SA/8316031	PCDA(CC)/AN-III
6.	Alok Kr Verma	SA/8341506	PCDA(CC)/AN-III
7.	Pankaj Kumar	SA/8341577	PCDA(CC)/AN-III
8.	Brajnesh Kumar	SA/8341490	PCDA(CC)/AN-III
9.	Rekha Saroj	Aud/8341637	PCDA(CC)/AN-III
10.	Fauzdar Sharma	Clk/8331551	PCDA(CC)/AN-III
11.	N.K.Tiwari	Clk/8337627	PCDA(CC)/AN-III
12.	Ashish Awasthi	SA/8340582	PCDA(CC)/AN-III
13.	P.K.Srivastava	SA/8323307	LAO(A),Lucknow

2. It has been directed by the competent authority that request for exemption/absence will not be entertained from the above said concerned officers/staff. The concerned officers/staff may not be sanctioned any kind of leave for the training period.

3. The officer/staff may be relieved from their duties and directed to attend the said training at RTC Lucknow accordingly.

4. As directed by the competent authority that the details & response to the following points may be obtained from the above mentioned participants of your office/section and the same may be forwarded to this office latest by 17.02.2016 through NIC mail ID debasish.sarkar.dad@gov.in

a).

Name/Deg,A/c No	Section/office	Educational qualification	Work assigned	E-mail	Mobile No

b). Problems being faced in Audit & Maintenance of Service books.

c). Question regarding Audit & Maintenance of Service books.

d). Any suggestions about improvement in Audit & Maintenance of Service books.

Sd/- x x
G.O(O&M)

Copy to:

1. PS to PCDA (CC): For kind information of PCDA (CC) please.
2. PS to Addl.CDA: For kind information of Addl. CDA please.
3. PA to GOs: For kind information of all GOs please.
4. AN-1(A), Local: For kind information & necessary action please.
5. RTC, Lucknow: For kind information & necessary action please.
6. OA Cell, Local: For uploading on PCDA(CC) website please.

Sd/-
G.O(O&M) 8/2/16