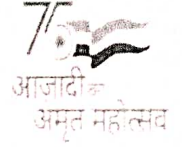




कार्यालय रक्षा लेखा प्रधान नियंत्रक (सेना), करियप्पा मार्ग, लखनऊ छावनी -
226002

Office of the Principal Controller of Defence Accounts (Army) Cariappa
Road, Cantt., Lucknow, Pin Code – 226002
E-mail ID: pcdaccoandm.dad@hub.nic.in



No.: O&M/1237/SCD 3.0

Date: 10.10.2023

Circular

(Through Website Only)

To,

The officer-In-Charge
All Sub-Offices under this organisation
All sections in Main Office

Sub: Swachhta Campaign sites under CGDA for Special Campaign 3.0-Identification of targets-reg.
Ref: HQrs Office Letter bearing No. AN/III/3012/Misc./Special Campaign 3.0 dated 14.09.2023

Please refer to the HQrs office ibid letter No. in this context, it is intimated that undet Swachhta Campaign 3.0 for the period 2nd Oct, 2023 to 31st Oct, 2023. Office has set following targets.

1. Identifying pending public grievances (CPGRAMS as well as grievances received from other sources).
2. Record Management- review of files/recording and weeding of files/closing of e- files.
3. Identification of Cleanliness Campaign sites.
4. Planning for space management and beautification offices.
5. Identifying scrap disposal and redundant items and their disposal procedure as per GFR.
6. It is therefore requested to furnish a report on above targets to this office latest by 13:00 hours on 16.10.2023 at email address pcdaccoandm.dad@hub.nic.in . On the basis of your reports PCDA(Army) will assess best three office of this organization and will be felicitated.

No hard copy will be issued in this regard.


Sr. Accounts Officer (O&M)