



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, कैण्ट लखनऊ-266002  
**Office of the Principal Controller of Defence Accounts (Central  
Command) Cariappa Road, Cantt., Lucknow - 226002**  
कार्यालय दूरभाष सं०- 0522-2451547 कार्यालय फ़ैक्स सं०- 0522-2451993  
**Office Phone NO.-0522-2451547 Office Fax NO.-0522-2451993**

**IMPORTANT CIRCULAR**

**No:- AN/IV/NPS/2018**

**Dated:-08/08/2018**

To,

1. All Sections of Main office
2. All PAOs' office
3. All Area Accounts Office
4. All LAOs' office

**Sub:- Submission of S1-Form for issuance of PRAN card**

\*\*\*\*\*

Consequent upon the instructions issued by the Competent Authority, it is intimated that all the employees (annexure attached) who do not have PRAN card, have to submit the duly filled Annexure S1 Form of NPS for allotment of PRAN card latest by 14<sup>th</sup> August to this Office.

Essential documents:

1. Copy of Adhaar card
2. Copy of PAN card
3. Copy of passbook/NEFT Mandate Form
4. Annexure S1 (New format)

**Please ack. receipt.**

Encls: As above

-Sd-  
**(Pritam Dutta)**  
**Dy. Controller (AN)**

**Copy to:-**

The Officer-In-charge  
OA Cell (Local)

:--For uploading the same on PCDA (CC) website.

*Sejari*  
**Sr. Accounts Officer (AN-IV)**



pran\_no\_not\_alloted\_dad\_employee

S. No.	employee_name	designation	account_no	office_name
1	RANJEET KUMAR	AUD	8341865	AAO (CC) ALLAHABAD
2	RAHUL KUMAR	AUD	8341866	AAO (CC) ALLAHABAD
3	SATYAM	AUD	8341833	AAO (CC) KANPUR
4	GOVIND SHUKLA	AUD	8341847	AAO (CC) KANPUR
5	NAKUL KUMAR GUPTA	AUD	8341855	AAO (CC) KANPUR
6	SHUBHAM SAHU	AUD	8341867	AAO (CC) KANPUR
7	AMAR SRIVASTAVA	AUD	8341878	AAO (CC) KANPUR
8	VIJAY KUMAR	AUD	8341897	AAO (CC) KANPUR
9	ASUTOSH TIWARI	CLK	8341827	LAO (S) COD CHHEOKI ALLAHABAD
10	ASEEMA SHUKLA	AUD	8341828	LAO (S) COD KANPUR
11	ANKIT TIWARI	AUD	8341836	PAO (ORS) 11GRRC LUCKNOW CANTT
12	AMIT KUMAR YADAV	AUD	8341841	PAO (ORS) 11GRRC LUCKNOW CANTT
13	SHAHNAWAZ ALAM	AUD	8341839	PAO (ORS) 11GRRC LUCKNOW CANTT
14	AJAY PRAKASH	AUD	8341844	PAO (ORS) 11GRRC LUCKNOW CANTT
15	MUKESH KUMAR AWASTHI	AUD	8341851	PAO (ORS) 11GRRC LUCKNOW CANTT
16	SHIV PRAKASH	AUD	8341870	PAO (ORS) 39 GTC VARANASI
17	SHUBHAM SINGH	AUD	8341871	PAO (ORS) 39 GTC VARANASI
18	VIPIN KUMAR TIWARI	AUD	8341873	PAO (ORS) 39 GTC VARANASI
19	VINAY KUMAR SINGH	AUD	8341874	PAO (ORS) 39 GTC VARANASI
20	SAURABH PANDEY	AUD	8341875	PAO (ORS) 39 GTC VARANASI
21	SIDDHANT SHARMA	AUD	8341832	PAO (ORS) AMC LUCKNOW CANTT
22	SHUBHAM PANDEY	AUD	8341852	PAO (ORS) AMC LUCKNOW CANTT
23	KM. VANDANA YADAV	AUD	8341850	PAO (ORS) AMC LUCKNOW CANTT
24	SATENDRA KUMAR	AUD	8341848	PAO (ORS) AMC LUCKNOW CANTT
25	NEELAM	AUD	8341849	PAO (ORS) AMC LUCKNOW CANTT
26	SATYAM PRATAP SINGH	AUD	8341853	PAO (ORS) AMC LUCKNOW CANTT
27	AMIT KUMAR	AUD	8341854	PAO (ORS) AMC LUCKNOW CANTT
28	ADARSH GAUTAM	AUD	8341863	PAO (ORS) AMC LUCKNOW CANTT
29	MS. JYOTI MEENA	AUD	8341869	PAO (ORS) AMC LUCKNOW CANTT
30	AASTHA MISHRA	AUD	8341886	PAO (ORS) AMC LUCKNOW CANTT
31	PRABAL PRATAP SINGH	AUD	8341895	PAO (ORS) AMC LUCKNOW CANTT
32	NITISH MISHRA	AUD	8341837	PAO (ORS) DRC FAIZABAD
33	AKHILESH VERMA	AUD	8341835	PAO (ORS) RRC FATEHGARH
34	PURAN MAL MEENA	AUD	8341845	PAO (ORS) RRC FATEHGARH
35	VAIBHAV AGRAWAL	AUD	8341856	PAO (ORS) RRC FATEHGARH
36	AMIT KUMAR SINGH	AUD	8341859	PAO (ORS) RRC FATEHGARH
37	RAKESH KUMAR MEENA	AUD	8341860	PAO (ORS) RRC FATEHGARH
38	MS. CHANDRAKALA MEENA	AUD	8341861	PAO (ORS) RRC FATEHGARH
39	GRIDHRI LAL MEENA	AUD	8341883	PAO (ORS) RRC FATEHGARH
40	GANESH RAM MEENA	AUD	8341891	PAO (ORS) RRC FATEHGARH
41	AKHILESH KUMAR YADAV	AUD	8341893	PAO (ORS) RRC FATEHGARH
42	Rohit Kumar	AUD	8341902	PAO (ORS) RRC FATEHGARH
43	YOGESH KUMAR	AUD	8341838	PAO (ORS) SLI FATEHGARH
44	ANOOP KUMAR	AUD	8341846	PAO (ORS) SLI FATEHGARH
45	VIJAY KUMAR	AUD	8341857	PAO (ORS) SLI FATEHGARH
46	KAMAL KUMAR	AUD	8341858	PAO (ORS) SLI FATEHGARH
47	VINEET KUMAR	AUD	8341876	PAO (ORS) SLI FATEHGARH
48	KULDEEP SINGH MEENA	AUD	8341877	PAO (ORS) SLI FATEHGARH
49	ANUBHAV KUMAR	AUD	8341879	PAO (ORS) SLI FATEHGARH
50	AMIT KUMAR	AUD	8341880	PAO (ORS) SLI FATEHGARH
51	NARENDRA KUMAR	AUD	8341884	PAO (ORS) SLI FATEHGARH
52	ABHAY KUMAR DWIVEDI	AUD	8341892	PAO (ORS) SLI FATEHGARH



pran\_no\_not\_alloted\_dad\_employee

53	LAKSHMI KUMAR	AUD	8341894	PAO (ORS) SLI FATEHGARH
54	T PRANAY MURTY	AUD	8341900	PAO (ORS) SLI FATEHGARH
55	SHRAWAN KUMAR KASHYAP	TRAINEE	8341826	PCDA (CC) LUCKNOW
56	ANUJ KUMAR VERMA	AUD	8341840	PCDA (CC) LUCKNOW
57	SANTOSH SHUKLA	AUD	8341834	PCDA (CC) LUCKNOW
58	ASHISH KUMAR	AUD	8341843	PCDA (CC) LUCKNOW
59	HASEEN AHMAD	AUD	8341842	PCDA (CC) LUCKNOW
60	RAJAT SINGH JADAUN	AUD	8341885	PCDA (CC) LUCKNOW
61	MEENAKSHI GARG	AUD	8341898	PCDA (CC) LUCKNOW
62	KM MANISHA PAL	AUD	8341901	PCDA (CC) LUCKNOW









**Section C - Subscriber's Nomination Details** (\* Indicates Mandatory Field for nominee)

1. Name of the Nominee \*:

1st Nominee	2nd Nominee	3rd Nominee
First Name *	First Name *	First Name *
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

2. Date of Birth (In case of a minor)\*:

1st Nominee	2nd Nominee	3rd Nominee
-------------	-------------	-------------

3. Relationship with the Nominee\*:

1st Nominee	2nd Nominee	3rd Nominee
-------------	-------------	-------------

4. Percentage Share \*:

1st Nominee	%	2nd Nominee	%	3rd Nominee	%
-------------	---	-------------	---	-------------	---

5. Nominee's Guardian Details (in case of a minor)\*:

1st Nominee's Guardian Details	2nd Nominee's Guardian Details	3rd Nominee's Guardian Details
First Name *	First Name *	First Name *
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

6. Conditions rendering nomination invalid:

1st Nominee	2nd Nominee	3rd Nominee
-------------	-------------	-------------

**Section D - Subscriber Scheme Details**

1st Scheme	2nd Scheme	3rd Scheme
Pension Fund Managers Name/Code	Pension Fund Managers Name/Code	Pension Fund Managers Name/Code
Scheme ID No./Name	Scheme ID No./Name	Scheme ID No./Name
Percentage Share	Percentage Share	Percentage Share

**Section E - Declaration**

I understand that there would be PFRDA approved *Terms and Conditions* for Subscribers on the CRA website *governing I-Pin (to access CRA / NPSCAN and view details) & T-pin*. I agree to be bound by the said terms and conditions and understand that CRA may, as approved by PFRDA, amend any of the services completely or partially without any new Declaration/Undertaking being signed.

<p>I _____, the applicant, do hereby declare that what is stated above is true to the best of my information &amp; belief.</p> <p>Date : _____</p> <p style="text-align: center;">D D M M Y Y Y Y</p>	<p>Signature/Left Thumb Impression of Subscriber</p>
---	--



## INSTRUCTIONS FOR FILLING PRAN FORM

- a) Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.
- b) **Details Marked with (\*) are the mandatory fields.**
- c) Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word.
- d) 'Individual' Subscriber should affix a recent colour photograph (size 3.5 cm x 2.5 cm) in the space provided on the form. The photograph should not be stapled or clipped to the form. (The clarity of image on PRAN card will depend on the quality and clarity of photograph affixed on the form.)
- e) Signature /Left thumb impression should only be within the box provided in the form. The signature should not be on the photograph. If there is any mark on the photograph such that it hinders the clear visibility of the face of the Subscriber, the application will not be accepted.
- f) **Thumb impression, if used, should be attested by a Magistrate or a Notary Public or a Gazetted Officer under official seal and stamp.**

Sr. No.	Item No	Item Details	Guidelines for Filling the Form
<b>Section A - Subscribers Personal Details</b>			
1	3.	Date of Birth	All Dates Should be in "DDMMYYYY" Format
2	6.	Present Address	All future communications will be sent to present address.
3	8, 9, 10	Phone No., Mobile No, & Email ID	It is advisable to mention either "Telephone number" or "Mobile number" or "Email id" so that Subscriber can be contacted in future for any discrepancy.
4	11	Subscriber's Bank Details	For subscribers, the Bank details are mandatory. In case, Bank details are not available at the time of filling the form, subscriber has to accept the declaration for providing the Bank details within six months or on opening of Bank account whichever is earlier.
<b>Section B - Subscribers Employment Details</b>			
It is mandatory to fill the Subscriber's Employment details in the application. The employment details should be filled by the respective DDO of the Subscriber and should be verified by the Authorised Signatory. DDO should ratify Overwriting / Striking off of any of the employment details.			
5	3.	PPAN	Kindly provide the PPAN (Permanent Pension Account Number), if it has been allotted to the subscriber by the concerned PAO.
6	8 & 9	PAO/CDDO Reg. No. & DDO Reg. No.	PAO/CDDO Reg. No. and DDO Reg. No. are the unique Registration number allotted by Central Recordkeeping Agency. CDDOs will register as both PAOs and DDOs. NCDDOs will register only as DDOs and obtain the PAO Reg. No. from their respective PAOs.
<b>Section C - Subscriber's Nomination Details</b>			
7	4.	Percentage Share	Subscriber can nominate maximum of three nominees. Subscriber can not fill the same nominee details more than once. Percentage share value for all the nominees must be integer. Fractional value will not be accepted. Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.
8	5.	Nominee's Guardian Details	If a nominee is a minor, then nominee's guardian details will be mandatory.
<b>Section D - Subscriber scheme details</b>			
If the Subscriber is unable to mention the Scheme details i.e. PFM Name, Scheme Name & Percentage Allocation he can contact the nearest Facilitation Centre (FC) for information or the Subscriber can also search for the scheme details on <a href="http://www.npskra.nsdli.co.in">http://www.npskra.nsdli.co.in</a>			
9	Scheme	Subscriber can select maximum three schemes. Details of the schemes are available on <a href="http://www.npskra.nsdli.co.in">http://www.npskra.nsdli.co.in</a> Subscriber can not fill the same scheme details more than once. If a scheme name is filled in the form for scheme setup there must be a PFM name and percentage contribution filled for that scheme. If the Scheme details are not filled, default scheme as approved by PFRDA will be applicable	
10	Percentage Share	Scheme Contribution Value will be in terms of percentage. It cannot be in terms of amount. Percentage contribution value for all the schemes must be integer. Fractional value will not be accepted. If the sum of contributions (in percentage) across all the schemes is not equal to 100, the balance will be allotted to the default scheme approved by PFRDA.	

## GENERAL INFORMATION FOR PRAN SUBSCRIBERS

- a) Subscribers can obtain the application form for PRAN in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) from DDO or can freely download from the CRA website (<http://www.npskra.nsdli.co.in>).
- b) **The request for a reprint of PRAN card with the same PRAN details or/and changes or correction in PRAN data can be made by filling up 'Request for change/correction in subscriber master details and/or re-issue of I-Pin/T-Pin/PRAN card' or/and 'Request For change in signature and/or change in photograph'. The form is available from the sources mentioned in (a) above.**
- c) The Subscriber can obtain the status of his/her application from the CRA website or through the respective PAO/CDDO.
- d) For more information  
Visit us at <http://www.npskra.nsdli.co.in>  
Call us at 022-24994200  
e-mail us at [info.cra@nsdl.co.in](mailto:info.cra@nsdl.co.in)  
Write to: Central Recordkeeping Agency, NSDL e-Governance Infrastructure Limited, 1<sup>st</sup> Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.