



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, कैण्ट लखनऊ-266002  
Office of the Principal Controller of Defence Accounts (Central Command)  
Cariappa Road, Cantt., Lucknow, Pin Code - 226002  
कार्यालय दूरभाष सं०- 0522-2451547 कार्यालय फैक्स सं०- 0522-2451993  
Office Phone NO. 0522-2451547 Office Fax NO. 0522-245199

संख्या: PT/3088/~~2022~~/2022  
Review

CIRCULAR

दिनांक: 13/06/2022

सेवा में,

The OI/C,

- |                                |                                       |
|--------------------------------|---------------------------------------|
| (i) TA section(Local)          | (iv) Area Accounts Office(CC),Kanpur  |
| (ii) Medical Section(Local)    | (v) Area Accounts Office(CC),Prayagra |
| (iii) Pay I, II,III&IV (Local) | (vi) E Section(Local)-For all AOGEs   |


विषय : Review of PCDA/CDAs in respect of Pay and Allowance of Defence Civilians.

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उपर्युक्त विषयक पत्र के माध्यम से रक्षा लेखा विभाग, मुख्यालय, नई दिल्ली द्वारा दिनांक 15.02.2022 से 15.05.2022 के दौरान किये गये कार्य के सम्बन्ध में सन्लग्रक के अनुसार जानकारी मांगी गई है।

पत्र की प्रतिलिपि सन्लग्रकों के साथ आपकी आवश्यक कार्यवाई हेतु प्रेषित की जा रही है। कपया सन्लग्रक में दशयि बिन्दुओं के अन्तर्गत रिपोर्ट दिनांक 15.06.2022 तक इस कार्यालय को प्रेषित करने का कष्ट करें। जिससे Consolidated information मुख्यालय कार्यालय को प्रेषित की जा सके।

सन्लग्रक: उपरोक्तानुसार

  
लेखाधिकारी

Copy to,

The OI/C,

OA Cell(Local)

PCDA(CC), Lucknow की website पर upload करने हेतु।

  
लेखाधिकारी



“हर काम देश के नाम”  
रक्षा लेखा विभाग (र.ले.वि.) मुख्यालय  
उलान बटार रोड, पालम, दिल्ली छावनी-110010  
DEFENCE ACCOUNTS DEPARTMENT (DAD) HEADQUARTERS  
Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665577

email: hqarmybr.dad@hub.nic.in

No. P&A Coord/Gen Corr/Review

Dated: 23 /05/2022

To

All PCsDA/CSDA/Pr.AOs

PC of A(Fys) Kolkata

**Subject : Review of PCDAs/CDAs in respect of Pay and Allowance of Defence Civilians.**

The undersigned has been directed to convey the decision of the Competent Authority to review the work of PCDAs/CDAs in respect Pay and Allowances of Defence Civilians.

2. Accordingly , it is requested to furnish the information in the prescribed format as annexed for the period 15.02.2022 to 15.05.2022 in respect of Parameters as laid down therein for analyzing the performances of the offices under your organization.

3. The requisite information may be compiled and furnished to this Hqr office latest by 27.05.2022 (Friday) for further necessary action.

4. In context to Sparsh activities , it is enjoined upon all that the unaudited service books need to be prioritised for employees who have already retired or retiring within the next 6 months . Also monthly target in this regard may be furnished to this Hqr office.

This has been issued with the approval of Addl CGDA.

  
Accounts Officer  
(Pay & Allowance Wing)

**Report on Pay and Allowances of Defence Civilian****Period : 15.02.2022 to 15.05.2022**

Sl No	Parameter	Opening Balance	Receipt	Disposal	Closing Balance	Oldest Date	Remarks(if any)
<b>1.</b>	<b>Non DAD Personal Claims</b>						
(i)	TA/DA Claims						
(ii)	LTC Claims						
(iii)	Medical Claims						
(iv)	GPF/AFPPF Claims						
<b>2.</b>	<b>NPS Related work</b>						
(i)	Number of PAOs/DDOs						
(ii)	Number of employees (category wise)						
(iii)	Generation of PRAN						
(iv)	Status of First Contribution						
(v)	Status of NPS contribution remitted to CRA/Bank at the end of the month(monthwise)						
(vi)	No of mismatched SCFs						
(vii)	Processing of Withdrawal requests in respect of serving employees						

(viii)	Processing of withdrawal requests on account of retirement, Reasons thereof						
(ix)	Number of Grievances pending						
(x)	Grievances pending over 45 days						
(xi)	No of employees whose PRAN are Non-IRA Compliant						
(xii)	No of employees whose nomination are not available						
(xiii)	No of employees whose contact details viz mobile no and email are not updated in PRAN						
<b>3</b>	<b>Pay &amp; Allowances (Defence Civilians)</b>						
(i)	Pay fixation cases						
(ii)	Supplementary Pay Bills						
(iii)	References from Units/Commands						
(iv)	CPGRAM Grievances						
<b>D. Sparsh Related Activities</b>							
(i)	Number of retirees as per pay bills						
(ii)	no. of employees whose retirement order has been published in the last and current FY	<u>2021-22</u>	<u>2022-23</u>				

(iii)	no of retirees whose pension has been sanctioned under SPARSH						
(iv)	No. of Service Books to be audited & Non audited yet						
(i)	Name of offices giving payment coverage to IEs/NIEs						
(ii)	Availability of WAN Connection						
(iii)	If no WAN Connection, method being adopted for vetting of pay for pension of IEs/NIEs on SPARSH.						
(iv)	Cases pending for vetting of pay details for pension of IEs/NIEs on SPARSH.						

*S. Kumar*  
SAO/AO