

कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, कैण्ट लखनऊ-266002  
Office of the Principal Controller of Defence Accounts (Central Command)  
Cariappa Road, Cantt., Lucknow, Pin Code - 226002  
कार्यालय दूरभाष सं०- 0522-2451547 कार्यालय फैक्स सं०- 0522-2451993  
Office Phone NO. 0522-2451547 Office Fax NO. 0522-2451993

No. PT/3088/CGDA/Vol-VIII

Dated: 31/10/2017

To,

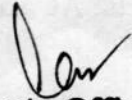
All Sub-Offices including Pay group (Local),  
Under PCDA (CC)

Subject: Grant of Non Productivity Linked Bonus (ad hoc bonus) to the  
Central Govt. Employees for the year 2016-17.

\*\*\*\*\*

A letter of Government of India, Ministry of Finance, Department of  
Expenditure (E III-A Branch) bearing No. 7/4/2014/E III (A) dated 19.09.2017  
received from HQrs office vide their letter No. AT/I/3510/7<sup>th</sup> CPC/II dated  
16.10.2017 on the above subject, is available on the website of PCDA CC  
(pcdaacc.gov.in) for your information, guidance and further necessary action at  
your end.

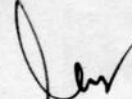
Encls: As above

  
**Accounts Officer (PT)**

Copy to:

✓ The Officer-In-Charge  
OA Cell  
(Local)

-For uploading the same in PCDA (CC) website.

  
**Accounts Officer (PT)**



**Controller General of Defence Accounts**  
Ulan Batar Road, Palam, Delhi Cantt - 110010  
Ph No. 011 - 25665577, FAX No. 011- 25674806, 25675485.  
{AT-I (ORs)}  
E-Mail : hqaudit.cgda@nic.in



No. AT/I/3510/7<sup>th</sup> CPC/II

Dated: 16.10.2017

To,

- The PCDA Bangalore
- The PCDA (NC) Jammu
- The PCDA (WC) Chandigarh
- The PCDA (CC) Lucknow
- The PCDA (SC) Pune
- The PCDA (SWC) Jaipur
- The CDA Patna
- The CDA Guwahati
- The CDA Chennai
- The CDA (Army) Meerut
- The CDA Jabalpur
- The CDA Secunderabad
- The CDA (IT&SDC) Secunderabad
- The PCDA (AF) Dehradun
- The PCDA (Navy) Mumbai

A79149TC24  
24/10/17

376  
25/10/17

Sub: Grant of Non Productivity Linked Bonus (ad hoc bonus) to the Central Govt. Employees for the year 2016-17.

\*\*\*\*\*

Copy of Gol, MoF OM No. 7/4/2014/E.III(A) dated 19.09.2017 on the above subject received under MoD ID No. 30(6)/2014/D(Pay/Services) dated 29.09.2017 is enclosed herewith for information and further necessary action at your end.

Sr. Accounts Officer (AT-I)

50  
25/10

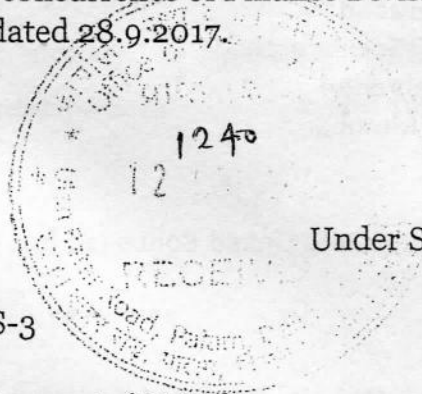
Ministry of Defence  
D(Pay/Services)

Subject: Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to the Central Government Employees for the year 2016-17.

A copy of Ministry of Finance (Department of Expenditure) O.M. No. 7/4/2014/E III (A) dated 19<sup>th</sup> September, 2017 on the above subject is forwarded herewith for information and necessary action in so far as Armed Forces personnel are concerned.

2. It is hereby clarified that Personnel Below Officer Ranks (PBORs) of the Armed Forces including JCOs in the Army and Officers of the equivalent rank in the Navy and Air Force will be eligible for the ad-hoc bonus for the year 2016-17 in terms of the Ministry of Finance OM referred to in para 1 above subject to the availability of requisite funds in the sanctioned budget provisions of Defence Services for the current financial year.

3. This issues with the concurrence of Finance Division of this Ministry vide their Dy. No.443/AG/PD/2017 dated 28.9.2017.



*Prashant Rastogi*  
29.9.17

(Prashant Rastogi)

Under Secretary to the Govt. of India

Army Headquarters/Dir PS-3  
Naval Headquarters/DPA  
Air Headquarters/Dte. Of Accounts(PA&R)

MoD ID No. 30(6)/2014/D(Pay/Services) dated 29<sup>th</sup> September, 2017.

Copy to:

CGDA, New Delhi	DGA(DS), New Delhi
Def(Finance)/(AG/PD)	D(Civ-I)
CDA(O), Pune	PCDA(P), Allahabad
PCDA(Western Command), Chandigarh	CDA, Bengaluru
PCDA(Northern Command), Jammu	CDA, Chennai
PCDA(Central Command), Lucknow	CDA, Guwahati
PCDA(Southern Command), Pune	CDA, Jabalpur
CDA(Eastern Command), Kolkata	CDA, (Army), Meerut Cantt.
CDA, Secunderabad	CDA, Patna
PCDA (HQ), New Delhi	CDA(AF), RK Puram, N. Delhi
Dy. CDA(AF), Subroto Park, New Delhi	PCDA (Navy), Mumbai
Director of Accounts(Postal), APS Accounts Section, Nagpur	
Reference/Guard folder	



No.7/4/2014/E III (A)  
Government of India  
Ministry of Finance  
Department of Expenditure  
( E III-A Branch )  
\*\*\*\*\*

North Block, New Delhi  
19<sup>th</sup> September 2017.

OFFICE MEMORANDUM

Subject: Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to Central Government Employees for the year 2016-17.

\*\*\*\*\*

The undersigned is directed to convey the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year 2016-17 to the Central Government employees in Group 'C' and all non-gazetted employees in Group 'B', who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling for payment of ad-hoc Bonus under these orders shall be monthly emoluments of Rs. 7000/-, as revised w.e.f 01/04/2014 vide OM No.7/4/2014-E.III(A), dated 29<sup>th</sup> August, 2016. The payment of ad-hoc Bonus under these orders will also be admissible to the eligible employees of Central Para Military Forces and Armed Forces. The orders will be deemed to be extended to the employees of Union Territory Administration which follow the Central Government pattern of emoluments and are not covered by any other bonus or ex-gratia scheme.

2. The benefit will be admissible subject to the following terms and conditions:-

(i) Only those employees who were in service as on 31.3.2017 and have rendered at least six months of continuous service during the year 2016-17 will be eligible for payment under these orders. Pro-rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months);

(ii) The quantum of Non-PLB (ad-hoc bonus) will be worked out on the basis of average emoluments/calculation ceiling whichever is lower. To calculate Non-PLB (Ad-hoc bonus) for one day, the average emoluments in a year will be divided by 30.4 (average number of days in a month). This will, thereafter, be multiplied by the number of days of bonus granted. To illustrate, taking the calculation ceiling of monthly emoluments of Rs. 7000 (where actual average emoluments exceed Rs. 7000), Non-PLB (Ad-hoc Bonus) for thirty days would work out to Rs.  $7000 \times 30 / 30.4 = \text{Rs. } 6907.89$  (rounded off to Rs.6908/-).

(iii) The casual labour who have worked in offices following a 6 days week for at least 240 days for each year for 3 years or more (206 days in each year for 3 years or more in the case of offices observing 5 day week), will be eligible for this Non-PLB (Ad-hoc Bonus) Payment. The amount of Non-PLB (ad-hoc bonus)

928/D(P/S)/2017  
20-9-17

- 1 -



payable will be (Rs.1200x30/30.4 i.e.Rs.1184.21 (rounded off to Rs.1184/-). In cases where the actual emoluments fall below Rs.1200/- p.m., the amount will be calculated on actual monthly emoluments.

(iv) All payments under these orders will be rounded off to the nearest rupee.

(v) Various points regarding regulation of Ad-hoc / Non- PLB Bonus are given in the Annexure.

3. The expenditure on this account will be debitable to the respective Heads to which the pay and allowances of these employees are debited.

4. The expenditure to be incurred on account of Non-PLB (Ad-hoc Bonus) is to be met from within the sanctioned budget provision of concerned Ministries/Departments for the current year.

5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued in consultation with the Comptroller and Auditor General of India.

  
(Amar Nath Singh)  
Director.

To,

All Ministries/Departments of the Government of India as per standard list etc.

Copy (with usual no. of spare copies) forwarded to C&AG, UPSC etc. as per standard list.