



सत्यमेव जयते

कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग लखनऊ छावनी-226002

Office of the Principal Controller of Defence Accounts (Central Command)

Cariappa Road, Lucknow Cantt. -226002

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PT/3088/Gen.Corr/2023-24

Dt : 03/05/2023

To,

The Officer in Charge

1. Area Account Office (CC)Allahabad
2. Area Accounts Office (CC), Kanpur
3. All AO, GEs
4. Pay-I & Pay-II (Local)
5. All LAOs/RAO

Sub : Overtime claim in r/o Non-Gazetted Group 'B'/Group 'C' clerical staff working in Industrial Establishments

Ref : PCDA(Navy), Mumbai letter No. Pay/I/Pay Tech/Vol-V dated 17.03.2023

With respect to above mentioned subject, please find enclosed herewith a copy of PCDA(Navy), Mumbai above referred letter, wherein the PCDA(Navy), Mumbai has requested to intimate the practice being followed in regulating the Overtime claims of clerical staffs of Industrial units in our audit jurisdiction.

In this connection, it is pertinent to mention here that regarding over time allowance claim in respect of CQAL, Staff, Bengluru, our Headquarters office, New Delhi has already issued guidelines vide letter No. AT/Army-BR/A/Civ/2010/OTA/Vol-I dated 04.01. 2023 (Copy enclosed)

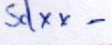
Therefore, it is requested to please peruse the PCDA (Navy) Mumbai letter dated 17.03.2023 in the light of Headquarters Office, New Delhi ibid letter dated 04.01.2021 and intimate the practice being followed by your office/Section in such cases by 18/05/2023, so that suitable reply may be provided to PCDA (Navy), Mumbai Office at the earliest .

Encl: As above




Sr. Accounts Officer

Copy to :

1. PCDA(Navy) --- For information w.r.t. your above referred letter dated 17.03.2023.
Mumbai-400001
2. OA (Cell) --- For uploading on official website.
Local


Sr. Accounts Officer

Sh. Brabhat

	<p>कार्यालय, रक्षा लेखा प्रधान नियंत्रक(नौसेना) OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS (NAVY) वेतन अनुभाग, नं. 01, कुपरेज रोड, कोलावा Pay Section, No.1, Cooperage Road, मुंबई- 400 001, Mumbai – 400 001. TELE: 022-22802756 Email: paypcdanavy.dad@gov.in</p>	 <p>150 YEARS OF CELEBRATING THE MAHATMA</p>
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No. Pay/I/Pay Tech/Vol-V

Date: 17/03/2023

To,

PCDA (SC), Pune
PCDA (WC), Chandigarh
✓ PCDA (CC), Lucknow
PCDA (SWC), Jaipur
CDA, Patna

*Long term
PTL 44*

Sub: Overtime Claim in r/o Non-Gazetted Group 'B'/Group 'C' clerical staff working in Industrial Establishments

OTA claims in respect of Defence Civilians including Clerical Staffs of Naval Industrial units are being audited and passed by this office as per Factories Act 1948. As per Rule 2(l) of Chapter I of Factory Act 1948, "Workers" means a person in any manufacturing units engaged in any manufacturing premises used for a manufacturing process or in any kind of work incidental to or connected with the manufacturing process. By virtue of working in the premise of Industrial Units, Clerical Staffs (viz LDC/UDC/OS etc) are under the category of Worker. Moreover, naval Industrial units insists that Clerical Staffs (viz LDC/UDC/OS etc) are engaged in the works which are incidental to or connected with the manufacturing process as they prepares the pay sheet of the workshop staffs and also they are workers as per Factories Act 1948 and some of them comes within the scope of Section 64 of Factories Act 1948.

2. However, HQrs Office vide their letter No. AT/Army-BR/A/Civ/2010/OTA/Vol-I dated 04.01.2021(copy enclosed for ready reference) advised PCDA, Bangaluru to act upon DGQA DO letter No. 78823/14/SOT/DGQA/L-2 dated 17.12.2020 wherein DGQA agreed to not claim OTA for clerical staffs henceforth.

3. In view of foregoing, it is requested to intimate the practice being followed in regulating OTA claims of clerical staffs of industrial units under your audit jurisdiction.

[Signature]

प्रधान रक्षा लेखा नियंत्रक
(मध्य कमान), लखनऊ
आगम एवं निर्गम अनुभाग

[Gugale Dhiraj Dharamchand]
Dy. Controller of Defence Accounts (N)

21 APR 2023

DAKU No.....Rs.....
विल/वैल्युएशन विवेक पत्र सामान्य पत्र

316 P.T.C. 33
 CONTROLLER GENERAL OF DEFENCE ACCOUNTS
 ULAN BATAR ROAD, PALAM, DELHI CANTT 110010
 PH. 011 25665722

No. AT/Army-BR/A/Civ/2010/OTA/Vol-I

Dated 04.01.2021

To, PCDA, Bengaluru

Subject: Overtime allowance claim in respect of CQAL staff, Bengaluru

Reference: Your office's letter No. CIVIL PAY/I/Task 4 dated 19.11.2020

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With reference to the above cited communication it is stated that clarification had been sought on the subject issue from DGQA by this HQrs office.

DGQA has vide its DO letter No. 78823/14/SOT/DGQA/L-2 dated 17.12.2020 on the Subject - OTA in respect of Group 'B' non-gazetted/Group 'C' staff : CQA(L), Bangalore (copy enclosed) clarified that it concurs with the views of CQAL, Bengaluru regarding justification for grant of Overtime Allowance in respect of JEs(QA), Fire Fighting and Security Staff, for admitting of pending claims of OTA in respect of the aforementioned category of employees. It has further been mentioned that OTA for clerical staff would not be claimed henceforth.

It is advised that further necessary action may be taken by your office on this subject, based on ibid clarification furnished by DGQA.

This issues with the approval of Jt. CGDA (Army)

Encl. - As above.

Gita Nain
 Senior Accounts Officer (Army)

AO 316 P.T.C. 33

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