No. Dy.CDA/Gen Corrs./2016   **Dated**. 18/05/2016

To

      All Concerned IDAS Officers
      All Sub offices

<div align="center">

Sub: Nomination of Nodal Officer.

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In order to keep an effective monitoring over functioning of the sub-offices spread over at 9 locations, the IDAS officers posted with the PCDA(CC) Lucknow, would act as Nodal Officer in respect of the office shown in the table.

Sl. No.	Station	Name of the IDAS Officer
1.	Kanpur	Smt. Pooja Bhatt, ACDA
2.	Allahabad	Shri Rankaj Prakash Singh, ACDA
3.	Lucknow (LAOs Offices)	
4.	Babina	Smt. Mini Sri Bisht, Addl.CDA
5.	Jhansi	
6.	Faizabad	Shri Mohit Sharma, ACDA
7.	Fatehgarh	Shri Ashish Yadav, ACDA
8.	Gorakhpur	Shri Mohit Sharma, ACDA
9.	Lucknow (AO GEs/ AAO BSO Offices)	Shri Pritam Dutta, Dy.CDA
10.	Varanasi	

2. The officer would inter-alia, conduct a periodic review (six- monthly mandatory) of the following:

  i.   Action taken on the issues covered in the Inspection Report of the Sub-Office.
  ii.   Action taken on the references made by the Main Office.
  iii. References of these offices pending with the Main Office.
  iv. Follow up on the Audit Objections/MFAI/IAR etc.
  v.   Status of functioning of these offices, and
  vi. Any other important issue.

vii.   Court Cases, RTI Application etc.

viii.   Major issues with the Units under their jurisdiction/Stns. Comdt./Centre Comdts. /GOC-in-C.

3. All the issues related to Command HQrs, deserving to be raised at the lewel of GOC-in-C would be compiled by Addl.CDA (CC).

4. A monthly Report thus covering all the issues would be submitted to PCDA by 5th of the following month. These issues would also be discussed during the weekly meeting of the GOs, to be held on Monday.

(PRITAM DUTTA)
Dy.CDA

Copy to:

PS to PCDA(CC)- For kind information to PCDA(CC).

(PRITAM DUTTA)
Dy.CDA