

No E/III/DAD/Circular
O/o The PCDA(CC)Lucknow
Dated: 24/07/2018.

To

The AOGes /AAOGes/AAOBSO
(Under jurisdiction of PCDA(CC))

Sub:- Delay in Disposal of Inward Daks.

Of late it has been observed that Disposal of Dak/Documents are not done within stipulated time as time frame for the disposals are already circulated by this Office letter No.E/I/O&M/Personel Target/18-19/Qtly Dt. 15/06/2018 for disposal of incoming dak, but it has come to the notice that some of the offices are not fully adhering to the prescribed timelines.

In this connection, it has been directed by higher authority to adhere to the time frame and ensure that no delay occurs in future.

Please note for strict Compliance.

G.O.(E) has seen

sd _____
Sr.Accounts Officer(E)

Copy to :-

✓ Officer Incharge
OA Cell :-

For uploading on PCDA(CC) Website.

_____ Sr.Accounts Officer(E)

