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No. EDP/184/Misc

Date: 31 /05/2018

To,

All Units & Formation  
( Under PCDA(CC) Lucknow)

Subject: GeM Integration – Instruction regarding code head


This office is receiving communication from Unit/ Formation regarding non availability of a particular code head on the GeM Portal and in the absence of the same, they are unable to place an order.

2. In this regard, it is informed that list of code heads used by various units or Formation under PCDA(CC) Lucknow for GeM procurement (as per this office database) was forwarded to GeM Team through our HQrs office viz CGDA New Delhi. It has been intimated by our HQrs Office that the code head has already been uploaded in GeM Portal.

3. To review the uploaded code heads on the GeM Portal and add left over code heads of Units and formations, it is requested to provide list of code heads used by your Unit for GeM procurement in below appended performa at the earliest, positively by 12/06/2018 on this office email [cda-luck@gov.in](mailto:cda-luck@gov.in).

CDA Code (1)	Unit Code (2)	Codeheads Corresponding to the unit mentioned in column 2 (in XX/XXX/XX Format) (3)
22		

The Matter may kindly be treated as urgent.

  
(KK Unnikrishnan)  
SAO(IT&S)