



सत्यमेव जयते

रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, लखनऊ छावनी -226002  
Principal Controller of Defence Accounts (Central Command) Cariappa Road,  
Lucknow Cantt.- 226002

कार्यालय फोन सं.-0522-2451084/कार्यालय फ़ैक्स सं-0522-2453038  
Office Phone No.-0522-2451084/Office Fax No.-0522-2453038

**E.Mail- [pcdaccan1a@gmail.com](mailto:pcdaccan1a@gmail.com)**



No.AN/1A/1031/Bhutan

Dated: 10.08.2018

To,

The CDA RTC Lucknow  
The IFA (CC) Lucknow  
All Sub- Offices  
All Sections in Main Office

(Through PCDA (CC) Website)

**Sub: Transfer : DAD- Estt.- Sr. Auditor/ Auditor/Clerk : Bhutan Panel- 2018-19.**

**Ref: HQrs Office Circular No. AN/X/10098/2018/BTN Dated 06.08.2018.**

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Please refer to the above cited letter (copy enclosed ), wherein it has been decided to call for volunteers amongst SAs/Aud./Clerks. for posting at Bhutan.

2. While forwarding the names of volunteers, it may be ensured that those individuals, who fulfilling the eligibility criteria as brought out in the HQrs office letter dated 06.08.2018 and willing to apply for the subject posting may forward their applications in the enclosed proforma duly completed in all respect, so as to reach this office latest by 24.08.2018.

**Encls: As above**

**Copy to:-**

The OI/c

OA – Cell (Local)

- for uploading on PCDA (CC) website

Sel/xx  
Sr. AO(AN)

Sr. AO(AN)



SAD (AN/IA)

कार्यालय, रक्षा लेखा महानियंत्रक  
OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
उलान बटार मार्ग, पालम, दिल्ली छावनी-110010  
ULAN BATAR MARG, PALAM, DELHI CANTT.-110010

No. AN/X/10098/6/2018/BTN

Dated: 06.08.2018

To

All PCsDA / CsDA

Subject: Transfer: DAD Estt. : Sr. Aud./Aud./Clk : Bhutan Panel – 2018-19.

It has been decided to call for volunteers amongst SAs/Aud./Clks. for posting at Bhutan. It is requested to sponsor the names of volunteers together with their full service profile, indicating the previous service in sensitive assignments, if any, and APAR grading for last five years on the proforma enclosed.

2. While forwarding the names of volunteers, it may be ensured that the following criteria is strictly kept in view and only those names, who fulfill the criteria, are forwarded to HQrs. office:
- The applicants are eligible for only one tenure to Bhutan in the entire service.
  - The applicants need to have "Very Good" or above grading in the APARs for the last five years to be eligible for empanelment.
  - They should not be facing any disciplinary proceedings and should not have earned any penalty including a recorded warning at any time in their career.
  - They should have completed a period of three years after their last sensitive assignment.
  - The applicants should be left with minimum three years of service as on **31.03.2019** before superannuation.  
**Desirable**
  - Experience of working in DAD office attached with the MES or Border Roads Formation.
  - Experience of working on Computers.

3. **The report should reach this office positively by 31.08.2018.**

4. It is reiterated that the names of volunteers who fulfil the above criteria and proforma duly complete in all respects, should only be forwarded.

5. Nil report is also required.

(Encls: Proforma)

(Satish Kumar Tripathi)  
AO (AN)

Copy to:

- AN-IV Section (Local) - For information and necessary action as above.
- EDP Section (local) - With request to display the circular on official website.

(Satish Kumar Tripathi)  
AO (AN)



# VOLUNTEER APPLICATION

Annexure 'A-1'

1	ACCOUNT NO					
2	GENDER (Male / Female)					
3	NAME					
4	CATEGORY (GENERAL/OBC/SC/ST/PH)					
5	GRADE (AAC/SO(A)/SAS(Add)/SUPERVISOR(A)/Sr. AUDITOR/AUDITOR/CLERK/PS/STENO/HT/JHT)					
6	DATE OF BIRTH (DD/MM/YYYY)					
7	DATE OF APPOINTMENT (In DAD) (DD/MM/YYYY)					
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)					
9	Whether appearing in ensuing SAS Part-II (In case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)					
10	HOME TOWN If DAD office not available at Home town, nearest Station to Home town where DAD office is situated					
11	SERVICE PROFILE (In DAD)					
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)
12	CHOICE STATION (Station Office) where DAD	First Preference Second Preference Third Preference	BHUTAN			
13	Whether EDP trained (Yes/No) (if yes, specify project)					
14	APAR GRADING		APAR1	APAR2	APAR3	APAR4
15	UNDERTAKING					
16	It is to undertake that the information furnished above are correct. Date: ___/___/20___					
			(SIGNATURE OF APPLICANT)			
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)						
(To be filled by the Controller's office)						
17	GROUND FOR RECOMMENDATION					
18	If Not recommended reason thereof					
19	Whether any disciplinary case is pending					
20	Date: ___/___/20___					
(SIGNATURE AND SEAL OF GO(AN))						