



“हर काम देश के नाम”

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Important Circular

No. AN/1A/1054/SPARROW/Gr.B Gazetted

Date 04.11.2022

To

All Reporting, Reviewing & Accepting officers of PARs
(Through website)/ Email

Subject: Strict adherence to timeline for completion of PARs.

With reference to above subject, it has been observed that the timeline prescribed by DoPT for completion of PARs is not being followed by reporting, reviewing & accepting officers.

2. Despite being reminded by this office several times through various means, some officers do not follow the timeline and process the PARs after the due date. This not only causes delay but also invites adverse comment from higher authorities.

3. Accordingly the undersigned has been directed to remind all the concerned officers involved in the channel of PARs that they must adhere to the timelines prescribed for completion of PARs failing which action may be taken against the concerned officers in terms of GOI No. 01 below para 220 of OM part-I. Further the fact regarding non completion of PARs in time by the concerned officers may be reflected in PARs of officers concerned.

This issues with the approval of CDA (CC).


CDA