


"हर काम देश के नाम"



आजादी का  
अमृत महोत्सव

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**Important Circular**

No. AN/1A/1016/SAS Part-II/ CBT/2023

Date: 14.08.2023

To

The CDA (RTC) Lucknow  
The IFA (CC) Lucknow  
All sub offices under this organization  
All sections in Main Office

(Through website only)

Subject: SAS Part-II Examination on Computer Based Test (CBT)  
2023: Notification regarding registration of candidates.

Reference: HQrs office letter NO. AN/SAS/16200/SAS-  
II/CBT/2023/PROG dated 11.08.2023.

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HQrs office vide its letter cited under reference has decided to call for registration of the intending candidates for appearing in the SAS Part-II Examination to be conducted in September 2023 on Computer Based Test (CBT). **Only those candidates who have passed the SAS Part I Examination (CBT) May 2023 and fulfill the other criteria as per extant orders are eligible to appear in the examination.** The schedule of the examination has already been notified by the HQrs office.

2. Registration for the examination shall be done online on the portal specifically created for registration purpose. The same can be accessed on CGDA's website through the link <https://sasreg.cgda.cbtextamportal.in/#/login> based on the previous registration details i.e. USER ID & Password. Instructions to Candidates at Annexure I contain all general instructions related to conduct of examination and also the

procedure to be followed for filling online applications. Candidates are advised to go through the same carefully and ensure that the same are followed scrupulously.

3. The timeline for Registration by the candidates, approval by PCsDA/ CsDA and withdrawal by candidates is given below:

- i. **Registration of Candidates:** 11.08.2023 to 17.08.2023
- ii. **Approval by PCsDA/CsDA:** 17.08.2023 to 23.08.2023
- iii. **Withdrawal by Candidates:** 24.08.2023 to 25.08.2023
- iv. **Forwarding of application of withdrawal by PCsDA/ CsDA:** 26.08.2023 to 28.08.2023

4. Necessary instructions regarding restructuring of SAS Examination (Computer Based Test) specifying eligibility criteria, syllabus, pattern of Exam etc. has already been circulated vide HQrs office Most Important Circular No. AN/SAS/16200/Restructuring/2019 dated 22.03.2019 & 14.08.2019 and amendment issued from time to time. Further attention is also invited to the HQrs Office Circular No. AN/SAS/16200/Orders/2022/Vol XII Dated 13.02.2023 & 26.06.2023 regarding updation or syllabus of SAS Examination.

5. The list of centers where the examination will be conducted is enclosed as Annexure II. The candidates shall be allowed to give three preferences for exam centre. **If the candidate's place of posting is at one of the cities where CBT is being held, then it is mandatory for the candidate to choose this centre as first option** and the nearest two centres proximal to the office where the candidate is serving as the remaining preferences. If there is no exam centre available at the place of posting of the candidate, he/she shall choose the nearest available Centres. **However, the decision of Controller General of Defence Accounts (CGDA) regarding allotment of centers shall be final.** Candidate's stationed at places other than the centre of examination shall be entitled to Travelling Allowance as per rules. **Under no circumstances the request for change of centers will be allowed.**

6. The candidates' online registration application will directly be submitted to this

office (in case of candidates serving on deputation or IFAs etc. also). After online registration the candidates will be required to download the final application and submit a hard copy to his/her Officer I/c. The Officer I/c will subsequently forward the same to the this office for onward submission to HQrs office for allotment of Roll Numbers.

6.1 The Paper VI comprises of Section I & II (Common to all) and Section (III (Optional) Sub Section: (A) Army (B) Air Force (C) Navy. A candidate has to select any one of the Sub Section in Section III of the paper. Similarly Paper VII comprises of two sections i.e. Section I & II. Section I is common to all and Section II has three sub sections as (A) Army (B) Air Force (C) Navy. A Candidate can select the option in the Registration Portal and submit the applications. The option once selected by the candidates will be final and there will be no change in the option.

7. As there is a provision of withdrawal of candidature in SAS Rules, a candidate who has applied to appear in the Examination shall be allowed to withdraw from the examination. The option for withdrawal from SAS PART II Examination on CBT 2023 shall be available on the Registration portal from 24.08.2023 to 25.08.2023 only. Withdrawal from the Exam within the prescribed timeline will not be counted as a chance availed. No request for withdrawal after date specified will be allowed.

8. As per amended Rule 6 of SAS Rules 2019 circulated vide Most Important Circular No. AN/SAS/16200/ORDERs/2022 Vol XII Dated 10.02.2023 "Candidates appearing for the SAS Part-I/ Examination are eligible to sit for the examination up to a maximum of four occasions. Similarly, candidates appearing for the SAS Part- II examination are eligible to sit for the examination up to a maximum of four occasions. Additional chances may, however, be permitted by the CGDA as per merit of each case". The candidates would therefore be required to pass all 4 Papers in SAS Part II Exam in not more than four exams conducted as per SAS Rules 2019 under Computer Based Test, commencing from his / her first appearance in the CBT. Each permission to appear in the SAS Part II Exam (CBT) will count one chance

against the Part II Exam, whether he/ she actually sits for the examination or not unless he/ she is specifically allowed to withdraw his / her name. Thus any absence (except withdrawal approved by the Competent Authority) from an examination will count a chance towards the four successive exams.

8.1 Reference is also invited to Rule 13 of SAS Rules 2019 regarding malpractice which specifies that " Any candidate who is found indulging in any malpractice such as copying, in possession of unauthorized books/ notes, or attempting to influence an examiner in regard to evaluation of his/ her answer papers, disclosure of identity in any form etc. may not only be disqualified for that examination but may also be debarred from appearing in future SAS Examination and in addition proceeded against under the CCS(CCA) Rules, 1965 for non-maintenance of absolute integrity. For the paper to be answered with books, candidates may bring with them Compendium of Audit decisions issued by CGDA in addition to the prescribed books. No handwritten notes, index, key printed notes or any other kind of study material will be allowed in the examination hall."

8.2. Further, as per Rule 25 of SAS Rules, 2019 "No candidates shall be allowed to enter in the examination hall with Mobile Phones or any other electronic device except simple Calculator in Paper IX. Possession of any such electronic gadget in examination hall is completely banned in the examination hall and will be malpractice."

8.3 It is also requested to strictly follow Rule 24 of SAS Rules, 2019 regarding freezing of transfers.

09. In pursuance of the guidelines notified vide Ministry of Social Justice and Empowerment, Deptt. of Empowerment of Persons with Disabilities (Divyangjan), New Delhi F No. 34-02 /2015-DD.III dated 29.08.2018 for conducting written examination for persons with Benchmark Disabilities circulated vide HQrs Office letter No. AN/VIII/8200/2/PH/Annual dated 19.03.2019, specific facilities prescribed are to be provided to such candidates. Further, reference is also invited to Ministry of Social Justice and Empowerment, Deptt. Of Disability Affairs, New Delhi F. No. 29-6/2019-DD.III dated 10.08.2022 for conducting written examination for persons with Benchmark Disabilities circulated vide HQrs Office letter No. AN /VIII/8200 / 2/

PH/Annual dated 25.11.2022, in case a person with benchmark disability or specified disabilities covered under the definition of Section 2(s) of the RPWD Act, 2016 but not covered under the definition of 2(r) of the said Act. i.e. person having less than 40% disability having difficulty in writing and is desirous of facility of scribe / compensation time etc., the same may be mentioned in the registration application at pre-scribed column and requisite medical certificate as specified in the OMs uploaded for consideration of request by the Competent Authority. In absence of proper medical certificate no facility will be provided to such candidates.

9.1 As per instructions contained in Govt. of India, Cabinet Secretariat, Department of Personnel and Administrative Reforms OM No.F.56021/ 10/76- Estt. (SCT) dated 21.01.77 regarding relaxation of standards in the case of Scheduled Caste / Scheduled Tribe candidates in Qualifying examination and DOPT OM No. 36012/23/96-Estt(Res.) Vol. II dated 03.10.2020 it has been decided by the Competent Authority to lower/relax the qualifying standards for SC/ST candidates appearing in this Examination up to a maximum extent of 5% in each /individual at paper. This may be brought to the notice of all the SC / ST candidates.

10. As per the provisions of DoP&T OM No. 36012/1 /2020 Estt. (Res.-11) dated 17.5.2022 (Para 8) regarding 'relaxation of standard of suitability' the candidates belonging to PwBD category needs to allowed relaxed standards if sufficient number of PwBD candidates with benchmark disability are not available on the basis of prescribed standard in case of promotion through departmental examination etc. Keeping in view of the overall shortfall of AAO grade in PwBD category the Competent Authority has granted relaxation of 5% marks in each paper of SAS Part II Examination. Further, the PwBD candidates pertaining to SC/ST category who have already been provided relaxation of 5 percent marks in qualifying standards will not be provided any further relaxation or account of their benchmark disability in terms of ibid DoPT OM.

11. The Questions and Answer options shall be bilingual i.e. in Hindi & in English.

12. As the SAS Examination will be conducted on CBT, the portal for registration of the candidates for the Computer Based Test will be done online only for which registration window will be live/open for a specific period. After closing of registration window no registration of candidates will be possible and not acceptable under any circumstances. All officer I/c are accordingly instructed to give wide publicity of the circular to all candidates including those who are on Temporary Duty/ Leave/deputation etc. to strictly adhere to the time schedule of registration in the registration portal No. offline /manual registration of candidates after closing of registration portal will be accepted.

13. The final list of candidates showing the Roll Number, Name and Centre of Examination etc. will be uploaded on CGDA website. The candidates shall download their Admit cards after the same is announced by HQrs Office. For practice of the candidates the link for mock test of each paper will be circulated shortly.

14. No separate hard copy of the circular is being dispatched. The circular may be downloaded and necessary action taken immediately for adherence to the time frame of examination.

Encls: As above.

  
ACDA (AN)