



"हर काम देश के नाम"

रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, लखनऊ छावनी -226002

Principal Controller of Defence Accounts (Central Command)

Cariappa Road, Lucknow Cantt.- 226002

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Email ID - pcdacan1a.dad@gov.in



(केवल वेबसाइट के माध्यम से)

परिपत्र

सं. प्रशा./1अ/1004/विविध

दि. 13.06.2023

सेवा में,

- 1- क्षेत्रीय प्रशिक्षण केंद्र लखनऊ
- 2- एकीकृत वित्तीय सलाहकार (म.क.)
- 3- मुख्य कार्यालय लखनऊ के सभी अनुभाग
- 4- इस संगठन के विभिन्न स्टेशनों पर स्थित सभी अधीनस्थ कार्यालय

विषय: Maintenance of Data Base of IT Qualified/Trained/Self-Trained/Oriented SAOs/AOs/ AOs and Sr Auditors/Auditors in DAD.

संदर्भ: मुख्यालय कार्यालय के दि. 09.06.2023 का पत्र संख्या AN/II/2153/Trf Policy/2023 (छायाप्रति संलग्न)।

कृपया मुख्यालय कार्यालय के उपर्युक्त संदर्भित पत्र का संदर्भ ग्रहण करें। इस संगठन के प्रशासनिक क्षेत्राधिकार में आने वाले कार्यालयों/अनुभागों में तैनात ऐसे SAOs/AOs/ AOs एवं Sr Auditors/Auditors जो मुख्यालय कार्यालय द्वारा जारी उपर्युक्त संदर्भित पत्र में अपेक्षित योग्यता रखते हो और स्वैच्छिक आवेदन करना चाहते हों, अपना आवेदन मुख्यालय कार्यालय के निर्देशानुसार निर्धारित प्रारूप में सीधे मुख्यालय कार्यालय के प्रशासन-II अनुभाग की email Id- hqan2.cgda@gov.in पर प्रेषित करें तथा इस कार्यालय को आवेदन की प्रतिलिपि प्रेषित करने का कष्ट करें।

2. साथ ही मुख्यालय कार्यालय के उपर्युक्त संदर्भित पत्र के निर्देशानुसार PCDA/PAOs/AOs के सभी प्रभारी अधिकारी यह सुनिश्चित करें कि वर्तमान में IT System पर कार्यरत सभी अधिकारी एवं कर्मचारी निर्धारित प्रारूप अनिवार्य रूप से भरकर मुख्यालय कार्यालय को उपर्युक्तानुसार प्रेषित करें।

संलग्नक -उपरोक्त

— इ.ल. —
वर्गाधिकारी (प्रशा.)

प्रतिलिपि:

प्रभारी अधिकारी

स्वचलन कक्ष

(स्थानीय)

- र.ले.प्र.नि.(म.क.) लखनऊ की वेबसाइट पर अपलोड करने के लिए।

वर्गाधिकारी (प्रशा.)



रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts
उलन बटार रोड, पालम, दिल्ली छावनी-110010
Ulan Batar Road, Palam, Delhi Cantt.-110010
Ph: 011-25665568, Fax : 25674806 e-mail : admnx.cgda@nic.in



No. AN/II/2153/Trf Policy/2023,

Dated: 09 .06.2023

To

The PCsDA/CsDA/PCA (Fys)/PIFAs/IFAs

Subject: Maintenance of Data Base of IT Qualified/Trained/Self-Trained/Oriented SAOs/AOs/AAOs and Sr. Auditors/Auditors in DAD.

In recent time main focus and emphasis of Government is on e-governance. Information Technology holds great promise in delivery of prompt and efficient services to the citizens. The Defence Accounts Department pioneered in adaptation and use of Information Technology in almost every function carried out by the department. Defence Accounts Department has implemented various IT related projects and modules viz SPRASH, e-Ticketing, Tulip, NCS, Project Bhawan, Project Nidhi e-office, Sparrow etc. Therefore, it has become imperative to promote and identify personnel working in the IT Projects in the department and create a talent pool of IT professional for promotion of IT in the department and gradual up-gradation of skills of this talent pool. This is an endeavor to develop a database of IT qualified/trained/self-trained/oriented professionals working in the department so as to utilize them in IT & S and to frame a separate policy for management of IT personnel in DAD

2. The following will be the objectives of the policy:

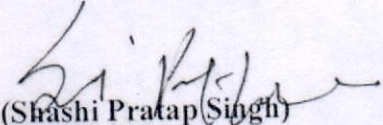
- i. To attract willing officials to work in IT Projects of the department through provision of stability in tenure and protection from frequent dislocation as well as flexibility in work profile.
- ii. To develop competent IT professionals and experienced personnel to successfully deliver and maintain IT systems in DAD.
- iii. To enable development of Core IT teams in CGDA HQ/IT&SDC/PCsDA/CsDA to tackle various challenges of IT project management and IT security.

iv. To enable evolution of IT&SDC Secunderabad as Centre of Excellence for IT System development and IT&SDC Delhi for maintenance of various IT systems of DAD focusing on system audit, cyber security, data mining and data analytics.

3. The Policy will be applicable from Auditors to Senior Accounts Officers. Only in exceptional circumstances it can be extended to Clerks on strong recommendation of PCDA/CDA with due reasons. However, before formulating a policy it has been decided to collect information of the eligible and willing officials and prepare a central Data-Base of such official. Admin-II Section of this HQrs Office will be custodian of the Data Base centrally.

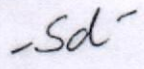
5. Accordingly, a proforma is enclosed in which officials may fill up the details and send it directly to Admin-II Section of this HQrs Office through email at hqan2.cgda@gov.in with a copy to PCsDA/CsDA concerned. The PCsDA/CsDA are required to furnish verification report along with their recommendation to this HQrs Office in respect of the information furnished by the official. It will be mandatory for those who are presently working on IT system in PCsDA/CsDA/PAOs/AAOs to fill the proforma and submit it to this HQrs Office.

This issues with the approval of the FA (DS)/CGDA.


(Shashi Pratap Singh)
Sr.ACGDA (Admin)

Copy to:

- | | | | |
|---|---|---|--|
| 1 | IT &S Wing (Local)
HQrs Office | } | For uploading on CGDA's web-site please. |
| 2 | Admin-IV Section (Local)
HQrs Office | } | For information and necessary action please. |


(Shashi Pratap Singh)
Sr.ACGDA (Admin)

Enlisting of IT Professionals in the DAD

Sl. No.	Details particulars																	
1.	Name																	
2.	Designation and A/c No.																	
3.	Qualification																	
4.	Present office and Organization																	
5.	Role Opted for (Developer/Programmer, Operator & Maintainer, System Administrator and Cyber Specialist/Security Audit Specialist)																	
6.	Whether presently deployed in any IT project/task																	
(i)	If yes, please give brief details thereof with the specific role assigned in the said project/task (i.e as Developer/Programmer or as Operator/ Maintainer)																	
(ii)	Period from which deployed																	
7.	Whether deployed in any IT projects/tasks in the past																	
(i)	If yes, please give period with the specific role assigned in the said projects/tasks (i.e as Developer/Programmer or as Operator/ Maintainer)																	
(ii)	Period of deployment																	
8.	If Developer/Programmer, please state the followings																	
	(a) Area of expertise in the programming viz Data Base/System Architecture (web based technology or JZEE or Framework etc)/Language/JAVA/PHP/COBOL etc																	
	(b) How the expertise acquired viz through formal training given by the department OR by outside agency OR by self learning																	
9	If applied as Operator & Maintainer, System Administrator, Cyber Specialist/Security Audit Specialist please state the followings																	
	(a) How the expertise/knowledge acquired i.e through formal training given by the department, or by outside agency, or by self learning																	
10	<div style="text-align: center;">Training Provided</div> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 25%;">Imparted by</th> <th style="width: 25%;">Subject</th> <th style="width: 25%;">Year</th> <th style="width: 25%;">Duration</th> </tr> </thead> <tbody> <tr> <td>CGDA</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PCDA/CDA</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Imparted by	Subject	Year	Duration	CGDA				PCDA/CDA				Other				
Imparted by	Subject	Year	Duration															
CGDA																		
PCDA/CDA																		
Other																		
11	Preferred place of posting																	

Signature of the official

It is certified that the above information furnished by the official have been duly verified from the record available in the office and found correct. Accordingly, the official is recommended by the PCDA/CDA for enlisting him/her as IT Professional in DAD.

**Group Officer (Admin)
With office Seal**