



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002
Office of the Principal Controller of Defence Accounts (Central
Command) Cariappa Road, Cantt., Lucknow, Pin Code - 226002
कार्यालय दूरभाष सं.-0522-2451084 कार्यालय फैक्स सं.-0522-2453038
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परिपत्र
(केवल वैबसाइट द्वारा)

सं. प्रशा./1अ/1004/मुख्यालय/रानीखेत-लैंसडाउन

दिनांक: 10.11.2020

सेवा में,

र.ले.नि. (क्षे.प्र.के.) लखनऊ (RTC Lucknow)
ए.वि.स. (म.क.) लखनऊ (IFA CC Lucknow)
संगठन के सभी उप-कार्यालय (All sub - offices of organisation)
मुख्य कार्यालय के सभी अनुभाग (All sections of Main Office)

विषय : स्थानांतरण र.ले.वि. स्थापना-रानीखेत-लैंसडाउन स्टेशन: व.ले.प./ले.प./लिपिक से स्वैच्छिक आवेदन।
Sub:- Applications of volunteers for Ranikhet and Lansdown Station: Sr. Auditors / Auditors/Clerks.

संदर्भ : मुख्या. कार्यालय का दिनांक 09/11/2020 का पत्रांक. स. AN/Estt. Others/10047/3/20.
Ref: HQs. Office dated 09/11/2020 letter no. AN/Estt.Others/10047/3/20..

मुख्यालय कार्यालय ने उपरोक्त संदर्भित परिपत्र के माध्यम से रानीखेत और लैंसडाउन स्टेशन पर तैनाती हेतु व.ले.प./ले.प./लिपिक से स्वैच्छिक आवेदन माँगे हैं। इच्छुक कर्मचारी इस परिपत्र के साथ संलग्न "Annexure-A-1" पर आवेदन कर सकते हैं। आवेदन इस कार्यालय में 20.11.2020 तक पहुँच जाने चाहिए।

Please refer to the above cited HQrs. Office circular, wherein it has been decided to invite applications of volunteers from Sr. Auditors/ Auditors/Clerks for the Ranikhet and Lansdown station. Willing officers/officials may apply in the format enclosed as "Annexure-A-1" to this circular. The applications must reach this office by 20.11.2020.

- हस्ता -
संयुक्त नियंत्रक

प्रतिलिपि/Copy to :-

प्रभारी अधिकारी
स्वचलन कक्ष (स्थानीय)
The Officer I/c
OA Cell (Local)

- र.ले.प्र.नि. (म.क.) लखनऊ की वैबसाइट पर अपलोड करने हेतु।
- For uploading on website of PCDA (CC) Lucknow.

विनय
लेखा अधिकारी (प्रशा.)

VOLUNTEER APPLICATION
(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO					
2	GENDER (Male / Female)					
3	NAME					
4	CATEGORY (GENERAL/OBC/SC/ST/PH)					
5	GRADE (AAC/SO(A)/SAS(App)/SUPERVISOR(A)/C/Sr. AUDITOR/AUDITOR/CLERK/PS/STENO/HT/JHT/DEO/LIBRARIAN/MTS/DRIVER)					
6	DATE OF BIRTH (DD/MM/YYYY)					
7	DATE OF APPOINTMENT (In DAD) (DD/MM/YYYY)					
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)					
9	ROSTER No. (Mandatory in case of AAO)					
10	Whether appearing in ensuing SAS Part-II (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)					
11	HOME TOWN (Specific District as per Service Record & not Village or State) If DAD office not available at Home town, nearest Station to Home town where DAD office is situated					
12	SERVICE PROFILE (In DAD)					
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)
13	CHOICE STATION (Station (NOT Office) where DAD offices are located and BHUTAN/ PORTBLAIR may not be opted as a separate panel exists for these stations)		First Preference			
			Second Preference			
			Third Preference			

14	Whether EDP trained (Yes/No) (If yes, specify project)			
15	APAR GRADING (Upto two decimal places)			
16	Brief Grounds for transfer:			
Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) in respect of medical cases and Service certificate showing Station & Department from the employer in case of spouse.				
17	UNDERTAKING It is to undertake that the information furnished above are correct.			
18	Date: ___/___/20___	(SIGNATURE OF APPLICANT)		
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)				
(To be filled by the Controller's office)				
19	GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away)			
20	If Not recommended reason thereof	_____		

21	Whether any disciplinary case is pending against the individual.	_____		

22	Date: ___/___/20___	(SIGNATURE AND SEAL OF GO(AN))		