

 सत्यमेव जयते	रक्षा लेखा प्रधान नियंत्रक) मध्य कमान (करियप्पा मार्ग, लखनऊ छावनी 226002- Principal Controller of Defence Accounts (Central Command) Cariappa Road, Lucknow Cantt.- 226002 कार्यालय फोन सं/2453038-0522-कार्यालय फैक्स सं/2451084-0522- Office Phone No.-0522-2451084/Office Fax No.-0522-2453038 <b>E.Mail- <a href="mailto:pcdacan1a.dad@gov.in">pcdacan1a.dad@gov.in</a></b>	 150 YEARS OF CELEBRATING THE MAHATMA
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No.AN/1A/1004/Special cleanliness drive

दिनांक : 23.05.2022

To,

RTC Lucknow  
IFA(CC) Lucknow  
All Sub Offices  
All Section of the Main office  
(Through website)

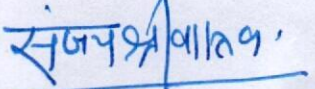
Sub: Special cleanliness drive

Ref: 1. HQrs office letter No. Estt.-Coord/3012/Misc/e-Samiksha dt. 12.01.2022

2. Main office letter No. AN/1A/1004/Special cleanliness drive dt. 20.01.2022  
(copy enclosed)

Please refer to the above cited letters vide which it was instructed to carry out a Special cleanliness campaign every Wednesday for 03 hrs and render a compliance report latest by Wednesday. However it is observed that sub-offices/sections are not submitting the said report leading delay in submission of the same to HQrs office.

It is therefore requested to all sub offices/sections to make the report on Special cleanliness drive available to this office by every Thursday of the week through email at [pcdacan1a.dad@gov.in](mailto:pcdacan1a.dad@gov.in) .

  
SAO(JAN)

“हिन्दी राष्ट्र के निर्माण में सहायक है”



रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, लखनऊ छावनी -226002  
Principal Controller of Defence Accounts (Central Command) Cariappa Road,  
Lucknow Cantt.- 226002

कार्यालय फोन सं.-0522-2451084/कार्यालय फ़ैक्स सं-0522-2453038

Office Phone No.-0522-2451084/Office Fax No.-0522-2453038

Email ID - [pcdacan1a.dad@gov.in](mailto:pcdacan1a.dad@gov.in)



No. AN/1A/1004/Special cleanliness drive

Date:20/01/2022

To,

RTC Lucknow  
IFA (CC) Lucknow  
All Sub offices  
All Section of the Main office

Sub: Special cleanliness drive.

Ref: HQrs office letter No. Estt.-Coord/3012/Misc/e-Samiksha dt. 12.01.2022

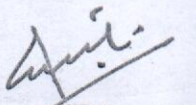
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With reference to HQRs office letter cited under reference, it is intimated that a special cleanliness campaign for disposal of pending references and its monitoring, both indoor and outdoor campaigns are required to be carried out dedicatedly for 03 hrs, on every Wednesday at a suitable time, strictly following the COVID-19 protocols. The scope of indoor cleaning drive is broadly outlined as under:

- Cleanliness inside the office complex
- Weeding out of old files
- Review of obsolete/old items and its disposal
- Dusting of doors, windows, corner, Almirah, PCs and Stores etc.

The above list is indicative and other activities may be added by the respective office as deemed fit.

2. It is requested to take action accordingly and furnish action taken report to this office through email at [pcdacan1a.dad@gov.in](mailto:pcdacan1a.dad@gov.in) on every Thursday.

  
JCDA

Copy to:  
OA Cell  
(Local)

: For uploading on website of PCDA (CC).

-sd-  
SAO (AN)