



कार्यालय रक्षालेखाप्रधाननियंत्रक(मध्यकमान), करियप्पामार्ग, लखनऊछावनी-226002
Office of the Principal Controller of Defence Accounts (Central Command) Cariappa Road,
Cantt., Lucknow, Pin Code – 226002

कार्यालय दूरभाष सं०-0522-2451084 कार्यालय फैक्स सं०-0522-2453038
Office Phone NO. 0522-2451084 Office Fax NO. 0522-2453038
E-Mail ID: pcdaccan1a@gmail.com

NO. AN/1A/1004/रक्षा मंत्री पुरस्कार/2020

Date : 27/08/2020

To

All sub offices of Organisation
All sections of Main Office
Regional Training Centre, Lucknow
IFA (CC) Lucknow

Subject : Motivation Award for the year 2020.

Ref: HQrs. Office circular No. Coord/13005/Award/2020. Date : 17.08.2020 (copy enclosed).

As per HQrs. Office circular cited under reference, CGDA has desired to felicitate the exceptional work done by the staff/officers at PCDA/CDA or equivalent level offices with motivation award at the HQrs. Office in the presence of the concerned PCDA/CDA.

It is requested to select and forward nominations for motivation award to this office by 28.08.2020.

The nominations may be forwarded in the prescribed format (copy enclosed) both in soft (MS-Word) and hard copy form and mailed on the email id pcdaccan1a@gmail.com.

Encls : As above.

— Sd —

Sr. Accounts Officer (AN)

Copy to :

Officer-in/Charge OA Cell (Local)

- For uploading on website of PCDA (CC), Lucknow.

Sr. Accounts Officer (AN)



कार्यालय रक्षा लेखा महानियंत्रक

OFFICE OF THE CGDA

उलन बटार रोड, दिल्ली छावनी -110010

ULAN BATAR ROAD PALAM, DELHI CANTT - 110010

दूरभाष संख्या.-011-25665732, 25665734 FAX(011): 25674806,25674821

ई-मेल: atcoord.cgda@nic.in



Coord/13005/Award/2020

Dated : 17th August, 2020

To,

All Principal Controller & equivalents

All Controllers & equivalents

Sr. Dy. CGDA (AN) (Local)

Subject : Motivation Award for the year 2020.

Reference : This HQrs Circular No. Coord/13005/RM Award/2020 dated 23rd April, 2020

CGDA has desired to felicitate the exceptional work done by the staff/officers at PCDAs/CDAs or equivalent level offices with motivation award at the HQrs office in the presence of the concerned PCDA/CDA. It has been decided that 5 nominations out of the 90 Motivation awards (Details mentioned below), which is to be awarded by the respective PCDAs/CDAs or equivalent and HQrs office (as mentioned in para 2.1 and 2.2.1 of motivation scheme circulated vide circular mentioned above), will be shortlisted by a committee constituted in HQrs office. The Award money for the same will be presented personally by the CGDA in the presence of respective PCDA(s)/CDA(s).

a.	PCDA/CDA offices	28 offices x 2 awards each office	56 awards
b.	Factory Organization	11 offices x 2 awards each office	22 awards
c.	IFA set up	Army - 02 awards Navy - 01 award Air Force - 02 awards	05 awards
d.	CGDA office	Audit & A/Cs sec - 1 award Admin Section - 1 award EDP Section - 1 award HRD Section - 1 award IFA Section - 1 award	05 awards
e.	Reserved	In exceptionally deserving cases, maximum number of awards to be given by a PCDA/CDA etc. could be enhanced to three with the prior approval of the HQrs office	02 awards
Total awards			90 awards

Cont - P/2

2. It is requested to forward 02 nominations selected for motivation award at the level of PCDA/CDAs/Equivalent to HQrs office, for consideration of selection by the Committee. The nominations may be forwarded in the prescribed format, both in soft (MS-Word) and hard copy form and mailed on the email id atcoord.cgda@gov.in latest by 31st August, 2020.

3 PCDA/CDAs and equivalents are requested not to honour any motivation award to the officials whose nomination has been forwarded to HQrs office pending direction from HQrs office.

Maushumi Rudra
(Maushumi Rudra)
Jt.CGDA (Coord)

Copy to :

- | | | |
|------------------------------------|---|---|
| 1. SPS to CGDA | - | For kind information of CGDA please. |
| 2. All Addl. CGsDA | } | For kind information please. |
| 3. All Sr. Jt. CGsDA/All Jt. CGsDA | | |
| 4. AN-III/AN-IV Section (Local) | } | For information and necessary action please. |
| 5. IFA Wing (Local) | | |
| 6. IT & S wing (local) | - | For placing the circular on the CGDA website. |

Sd/-
(Maushumi Rudra)
Jt.CGDA (Coord)

DAD AwardsNomination FormFor the year -2020

1. Area under which the nomination is being made (Please tick \checkmark)
 - Implementation of Innovative Scheme/Projects.
 - Bringing perceptible systemic changes and building up institutions.
 - Making public delivery systems efficient and corruption free.
 - Showing innovation and adaptation to meet stakeholders' requirements.
 - Setting high standards of services and continued improvement, showing high leadership qualities and improving employee motivation etc.

2. Details of the Nominee (s):
 - (a) Name of the individual (s) responsible (Dr./Mr./Ms.)

 - (b) Name of the office:

 - (c) Complete Postal Address (with pin code):

(d) Contact details:

Phone No.

Fax No.

e-mail ID

Mobile Phone No.

3. Title of the specific initiative/project for which this nomination is being made:

4. To which of the following positive outcomes has the Project/Initiative contributed significantly? (Please tick ✓)

- Transparency
- Accountability
- Responsiveness
- Consistency, Equity and/or equality of opportunity
- Uniformity and standardization
- Operational convenience and ease
- Transformation of administration
- Simplification of procedures and processes
- Showcasing of best practices
- Promotion of team work
- Better quality of service
- Target-surpassing in terms of quality and quantum of results and timeliness
- Introduction of a unique idea or a distinctively new approach
- Good governance

- ❑ Facilitating ICT –enabling/E-Governance
- ❑ Creating productive assets of lasting nature
- ❑ Increased efficiency (Reduced time and/or cost of service delivery and/or improved quality and quantum of output)
- ❑ Reduced corruption
- ❑ Government Process Re-engineering/Re-vitalization.

Important

Attach a narrative of the Project/Initiative (NOT MORE THAN 500 WORDS), clearly bringing out the following:

- Background
- Priorities and purposes
- Strategies adopted
- Innovative methods used
- Period/duration of the Project Initiation/Implementation
- Outcomes/Changes resulting from the Project/Initiative
- Exceptional achievements (In substantiation of each of the chosen/ticked outcomes listed above, provide a descriptive note of not more than 50 words)
- Role/nature of involvement of the nominee in the Initiative/Project
- Sustainability.

In addition to the above narrative, a self contained note in bulleted form (for brochure) in not more than 100 words may also be attached.

Important Notes on the Award Scheme:

- (a) This Award is open to DAD officials up to the level of Sr. AO and includes AOs/AAOs/Senior Auditors/Auditors/Clerks etc., serving in the DAD.
- (b) The Initiative/Project should be in successful implementation for at least one (01) year as on date of nomination.

- (c) For Awards to be decided by the CGDA, nominations may be made in the format prescribed above, in soft copy (CD) and hard copy form (3 copies) and mailed directly to the following address:

Joint CGDA (Coord)

Phone : 011-20893011

Email-ID- atcoord.cgda@gov.in

- (d) Nominations should reach on or before 15th July, 2020.
- (e) Nominations with incomplete data or sketchy details and not supported by authenticated documentation as specified herein, are liable to be rejected.
- (f) In all matters of this Award Scheme, the decision of the Controller General of Defence Accounts/ Additional Controller General of Defence Accounts/Principal Controller/ Controller/ Chief Internal Auditor (Fys), as the case may be, would be final and binding.
- (g) Canvassing in any form will be a distinct disadvantage.
