

"हिन्दी भाषा राष्ट्र निर्माण में सहायक है"



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002  
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प्रशा./1अ/1004/मुख्यालय/प्रतिनियुक्ति  
सेवा में,

परिपत्र

दिनांक: - 16/01/2023

- 1- क्षेत्रीय प्रशिक्षण केन्द्र, लखनऊ
- 2- एकीकृत वित्तीय सलाहकार (म.क.), लखनऊ
- 3- संगठन के सभी संबन्धित उपकार्यालय

(केवल वेबसाइट के माध्यम से)

**विषय: - Nomination of officers for appointment on deputation to the posts under Central Staffing Scheme and Chief Vigilance Officers in CPSEs for the year 2023 (1<sup>st</sup> Tranche)**

**संदर्भ:- म.का. का परिपत्र संख्या AN/1/1323/3/CSS&CVO/2023 दिनांक 12.01.2023 (विस्तृत विवरण मुख्यालय कार्यालय की वेबसाइट पर उपलब्ध है)**

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उक्त विषय से संबन्धित मुख्यालय कार्यालय का संदर्भित परिपत्र तथा श्रीमती दीप्ति उमाशंकर, भा.प्र.से., स्थापना अधिकारी एवं अपर सचिव का अर्द्धशासकीय पत्र संख्या 33/2023-EO (MM.II) दिनांक 15/12/2022 अग्रेषित किया जा रहा है।

2- इस संगठन में सेवारत भारतीय रक्षा लेखा सेवा संवर्ग के अधिकारी जो उक्त पत्र की शर्तों के अधीन विषयागत प्रतिनियुक्ति के इच्छुक हैं, कृपया अपना आवेदन आनलाइन माध्यम से प्रेषित करते हुए, आवेदन का प्रिंट इस कार्यालय को इस प्रकार प्रेषित करने का कष्ट करें कि उनके आवेदन की हार्ड कापी दिनांक 19.01.2023 तक इस कार्यालय में प्राप्त हो जाए।

संलग्नक:- यथोपरि।

लेखा अधिकारी (प्रशासन)



रक्षा लेखा महानियंत्रक कार्यालय



Office of the Controller General of Defence Accounts  
उलान बटार रोड, पालम, दिल्ली छावनी - 110010  
Ulan Batar Road, Palam, Delhi Cantt. 110010



Tel : 011-25674536

FAX : 011-25674781

**IMPORTANT CIRCULAR**

No: AN/11323/3/CSS&CVO/2023

Date: 12.01.2023

To,

All PCsDA/CsDA & equivalent,  
(Through CGDA's Website)

**Subject: - Nomination of officers for appointment on deputation to the posts under Central Staffing Scheme and Chief Vigilance Officers in CPSEs for the year 2023 (1<sup>st</sup> Tranche).**

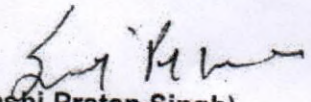
A copy of Department of Personnel & Training letter No. 33/2023-EO (MM. II) dated 15/12/2022 on the above mentioned subject, which is self explanatory, is enclosed for information.

2. In this connection, it has been decided by the Competent Authority that applications of the eligible IDAS officers through proper channel, as indicated below, for holding subject posts would be considered for recommendation:

- |    |                               |  |
|----|-------------------------------|--|
| a) | <b>Joint Secretary level</b>  | Officers empanelled for holding the JS/equivalent level posts at Centre. |
| b) | <b>Director level</b>         | As per DOP&T circular  |
| c) | <b>Deputy Secretary level</b> | As per DOP&T circular  |

3. It is, enjoined upon all concerned to adhere to the instructions contained in the DOP&T letter cited above and to forward the applications (hard copy of the online filled-in applications) of willing and eligible officers to this HQrs Office latest by 20/01/2023 for further necessary action at this end.


4. Applications received after the cut off date i.e. 20/01/2023, will not be considered.

  
(Shashi Pratap Singh)  
Sr. ACGDA (AN-1)

Copy to:-

EDP Centre  
(Local)

For uploading on CGDA's website.

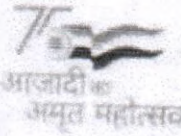
  
(Shashi Pratap Singh)  
Sr. ACGDA (AN-1)



दीप्ति उमाशंकर, का.प्र.से.  
DEEPTI UMASHANKAR, IAS  
स्थापना अधिकारी एवं अवर सचिव  
ESTABLISHMENT OFFICER &  
ADDITIONAL SECRETARY  
Tel: 23092370, Fax: 23093142  
E-mail: eo@nic.in



सत्यमेव जयते



आजादी का  
अमृत महोत्सव

भारत सरकार  
कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नॉर्थ ब्लॉक, नई दिल्ली-110001  
GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC  
GRIEVANCES AND PENSIONS  
NORTH BLOCK NEW DELHI-110001

D.O. No. 33/2023-EO(MM.II)

Dated: 15<sup>th</sup> December, 2022

Dear Sir / Madam,

I am writing to invite nominations of officers for appointment on deputation to the posts under Central Staffing Scheme(CSS) and for the post of Chief Vigilance Officers (CVOs) in Central Public Sector Enterprises (CPSEs) and other organizations under various Ministries/Departments. The detailed guidelines to this effect are given in Appendix-I and Appendix-II, respectively. The details of stations where posts of CVO are located are indicated at Appendix-III as well as the list of services participating under the Central Staffing Scheme is also attached as Appendix-IV.

2. As you are aware, nominations for both CSS and CVO posts have been invited through a single interface on DoPT's website. This form also gives option to officers to opt for being considered for the Non-CSS posts (i.e. posts in PSU/Autonomous Body/Registered Society/Statutory Body etc.) for which vacancies are available from time to time.

3. The online application form is available on the Ministry's website, <http://www.persmin.gov.in> and the format of the same is enclosed. Annexure-I of the form along with photograph needs to be filled online by the officer. Annexure II, III and IV have to be filled online by the Nodal Officer designated for this purpose by the Cadre Controlling Authority(CCAs) and forwarded online to DoPT. The officers can apply as per their choice and eligibility either for the posts under CSS or for that of CVO or both. It may however, be noted that only officers belonging to services participating in the Central Staffing Scheme(Appendix-IV) may apply for CSS. I would request that the guidelines brought out in Appendix I and II are strictly adhered to while forwarding the applications of officers.

4. While forwarding names of officers, you may like to take note of the fact that about 40% of the posts (approximately 390 posts) under the Central Staffing Scheme are of the rank of Joint Secretary and above, and the remaining 60% of the posts (approximately 540 posts) are at the level of Director/Deputy Secretary i.e. the Middle Management level. It is also requested to ensure that an officer, once placed on the offer list, continues to be available for consideration throughout the year.

Contd.



सूचना  
का अधिकार

<http://idopt.gov.in>



5. It is observed that the applications of officers, who have applied for the posts under CSS or that of CVOs or both, are often forwarded for some other posts without consulting the office of the Establishment Officer. It is, therefore, requested that the names of officers forwarded for consideration for the above posts may not be recommended for other posts without consulting this Division.
6. The Government of India has been following a policy of debarring an officer for five years, if, he/she fails to join the Central deputation under Central Staffing Scheme or as CVO either on personal grounds or the refusal of the Cadre to relieve him. It may be noted that withdrawal of the name of an officer after a panel has been recommended by the Civil Services Board results in debarment for five years. As per instructions contained in letter No. 14/1/98-FA(UN), dated 26.2.1998 and No.1/1/2003-FAS, dated 8.5.2003 of the Department of Personnel and Training, an officer who is debarred from being taken on deputation to a post under the Central Staffing Scheme is also to be debarred from being given Cadre Clearance for foreign assignments/consultancies abroad during the period of debarment. Therefore, nomination of officers debarred from central deputation should not be forwarded for appointment to above posts till the period of debarment is over.
7. I would request you to also take note of the following points, while forwarding the names of officers for appointment, under the Central Staffing Scheme or for the post of Chief Vigilance Officers(CVOs):-
- i. Sufficient names of women and SC and ST Officers may be sponsored so that adequate representation can be provided to them.
  - ii. Officers whose names are offered should have completed the prescribed 'Cooling Off' period.
  - iii. The APARs completed upto 31.03.2022 must be uploaded online in Annexure-IV as it will be difficult to consider the names of officers with incomplete APARs.
  - iv. The periods for which APARs are not available may clearly be pointed out. The reasons for non-availability of APARs or NRC for these periods may invariably be provided.
  - v. The posting details should be complete from date of joining service till date.
  - vi. The earlier deputations or debarment period may be clearly specified in Annexure III of the application.
  - vii. Details of any inquiry/complaints which may affect the vigilance status of the applicant may also be forwarded.
8. Only those applications that have been validated electronically by the Nodal Officers will be accepted. All the Nodal Officers may be requested to ensure that details in Annexure-I to IV are duly filled in and complete in all respects. In case of change of the existing Nodal Officer, details along with e-mail I.D. of the Nodal Officer may be intimated to this Office and the same must be uploaded online in SUPREMO in prescribed format.
9. The officer shall also be required to indicate choice of location(s) only (not PSEs/Organizations) for CVO and choice of location(s) along with three indicative preferences for Departments/Ministries for CSS, while sending their applications. Even though officers are required to indicate their preference of station(s)/location(s) of posting, the Government reserves the right to take the final decision in the matter.

Contd.



Further, the actual appointments will be subject to availability of posts at various locations and the suitability of officers for the posts.

10. The extant guidelines relating to the CSS permit officers in the higher pay scale in their parent cadres to come on deputation under CSS in lower pay scale. Extant Rules and guidelines regarding fixation of pay under Central Staffing Scheme would apply. Officers appointed at Deputy Secretary level may get the benefit of pay fixation at higher level on grant of level 13 or Grade Pay Rs. 8700/- in their respective parent cadres and may be re-designated as Director on completing 14 years of service.

11. It is requested that names of only those officers should be forwarded who are not likely to be recalled on ground of availing promotion in the cadre for at least 2 years.

12. The names of officers nominated for Joint Secretary level for CSS may kindly be sent to Deputy Secretary (SM) and those for CVOs (Joint Secretary/Director/Deputy Secretary level) and Deputy Secretary/Director level under CSS may be sent to Deputy Secretary (MM). I would request you to forward the names keeping in view the above mentioned requirements by 31<sup>st</sup> January, 2023. Given the procedural delays in receiving offers from the CCAs and consequential time taken in finalizing the 'Offer List' for the year 2023, we presume your concurrence in operating the 'Offer List' of 2022 till 31.03.2023.

*With regards,*

Yours sincerely,

*Deepti U*

(Deepti Umashankar)

1. All Secretaries to the Government of India.
2. Shri Vinay Kumar Tripathi,  
Chairman,  
Railway Board,  
Ministry of Railways,  
Rail Bhavan, New Delhi. (In r/o Indian Railways Services officers)
3. Ms. Parveen Mehta,  
Deputy Comptroller & Auditor General of India,  
(Human Resource, International Relations & Coordination)  
O/o the C&AG of India,  
9, Deen Dayal Upadhyaya Marg,  
New Delhi (In r/o IA&AS officers)

Copy to:-NIC, DoP&T, with a request to upload this circular on the Department's website under: "Online Services- Central Staffing Scheme and CVO".