



"हर काम देश के नाम"
रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, लखनऊ छावनी -226002
Principal Controller of Defence Accounts (Central Command)
Cariappa Road, Lucknow Cantt.- 226002
कार्यालय फोन सं.-0522-2451084/कार्यालय फ़ैक्स सं-0522-2453038
Office Phone No.-0522-2451084/Office Fax No.-0522-2453038
Email ID - pcdacan1a.dad@gov.in



(केवल वेबसाइट के माध्यम से)
परिपत्र

सं. प्रशा./1अ/1004/मुख्यालय/volunteers
सेवा में,

दि. 12.05.2023

प्रभारी अधिकारी

1- फतेहगढ़ स्टेशन पर स्थित सभी अधीनस्थ कार्यालय

विषय: स्थानांतरण: रक्षा लेखा विभाग |

संदर्भ:मुख्यालय कार्यालय के दि. 11.05.2023 का पत्र संख्या AN/X/10050/
2023/Repatriation(Hard/Tenure)/Vol.I .

उपर्युक्त संदर्भित पत्र के माध्यम से मुख्यालय कार्यालय द्वारा Hard/Tenure Stations से Repatriation हेतु अधिकारियों/कर्मचारियों (Upto AAO Level) जिनका टेन्चोर दिनांक-31.12.2023 तक पूर्ण हो जायेगा के आवेदन मांगे गए हैं |

अतः इस संगठन के प्रशासनिक क्षेत्राधिकार में आने वाले Hard/Tenure स्टेशन में स्थित कार्यालयों में तैनात अधिकारियों/कर्मचारियों (Upto AAO Level) जिनका टेन्चोर दिनांक-31.12.2023 तक पूर्ण हो जायेगा अपना आवेदन निर्धारित प्रारूप (Annexure A1 तथा Annexure B1 तथा Annexure-C) में इस प्रकार प्रेषित करें की उनका आवेदन दिनांक- 25.05.2023 तक इस कार्यालय में प्राप्त हो जाए |

निर्धारित तिथि के उपरांत प्राप्त आवेदनों पर इस कार्यालय द्वारा विचार नहीं किया जाएगा और न ही इस संबंध में कोई अभ्यावेदन (Representation) स्वीकार किया जाएगा |

शून्य रिपोर्ट भी अपेक्षित है |

संलग्नक -उपरोक्त

- हस्ता-
लेखाधिकारी (प्रशा.)

प्रतिलिपि:

प्रभारी अधिकारी

स्वचलन कक्ष

(स्थानीय)

र.ले.प्र.नि.(म.क.) लखनऊ की वेबसाइट पर अपलोड करने के लिए |

लेखाधिकारी (प्रशा.)



“हर काम देश के नाम”

रक्षा लेखा महानियंत्रक

उलान बटार रोड, पालम, दिल्ली छावनी-110010

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665500/68, 25665568 Fax: 011-25674777 email: admnx.cgda@nic.in.web.www.cgda.nic.in

No. AN/X/10050/2023/Repatriation(Hard/Tenure)/Vol.I

Dated: 11.05.2023

To

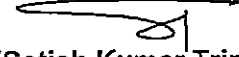
All Concerned Controller
(through E-mail)

Subject : Transfer Estt. DAD : Repatriation from Hard/Tenure stations.

It has been decided to call for the names of individuals (Upto AAO level), who are completing the tenure till 31.12.2023 at hard and tenure station as per HQrs office letter dated 15.07.2014. Individuals serving in PIFA/IFA offices may forward their application through their respective proforma controllers.

2. It is, therefore, requested to obtain & forward the application (in original) of all the volunteers in Annexure 'A-1' only along with connected data in Annexure 'B-1' by 31.05.2023. Annexure 'B-1' and 'C' containing individual details & service profile may also be forwarded in MS Office Excel through E-mail (admnx.cgda@nic.in or admnx.cgda@nic.in).

3. Nil report is also required.


(Satish Kumar Tripathi)
Sr. Accounts officer (AN)



VOLUNTEER APPLICATION
(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO						
2	GENDER (Male / Female)						
3	NAME						
4	CATEGORY (GENERAL/OBC/SC/ST/PH)						
5	GRADE (AAO/SO(A)/SAS(Aso)/SUPERVISOR/A/c/Sr.AUDITOR/AUDITOR/CLERK/PS/STENO/PI/INT/ GEO/INDRARIAN/MTS/DRIVER)						
6	DATE OF BIRTH (DD/MM/YYYY)						
7	DATE OF APPOINTMENT (In DAD) (DD/MM/YYYY)						
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)						
9	ROSTER No. (Mandatory in case of AAO)						
10	Whether appearing in ensuing SAS Part-II (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)						
11	HOME TOWN (Specific District as per Service Record & not Village or State)						
	If DAD office not available at Home town, nearest Station to Home town where DAD office is situated						
12	SERVICE PROFILE (In DAD)						
	Name of Office		Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)
13	CHOICE STATION (Station (NOT Office) where DAD offices are located and BHUTAN/ PORTBLAIR may not be opted as a separate panel exists for these stations)		First Preference				
			Second Preference				
			Third Preference				

①
Total 16 Pages



Annexure 'A-1' (contd)

14	Whether EDP trained (Yes/No) (If yes, specify project)			
15	APAR GRADING (Upto two decimal places)			
16	Brief Grounds for transfer:			
<i>Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) in respect of medical cases and Service certificate showing Station & Department from the employer in case of spouse.</i>				
17	UNDERTAKING It is to undertake that the information furnished above are correct.			
18	Date: ___/___/20___	(SIGNATURE OF APPLICANT)		
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)				
<u>(To be filled by the Controller's office)</u>				
19	GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away)			
20	If Not recommended reason thereof			
21	Whether any disciplinary case is pending against the individual.			
22	Date: ___/___/20___	(SIGNATURE AND SEAL OF GO{AN})		

2/10/11

(2)

Name of Volunteers from the Organisation - Annexure 'B-1'

SL NO	ACCOUNT NO	GENDER (M-Male F-Female)	NAME	CATEGORY	GRADE	DOB Date of Birth (dd/mm/yyyy)	DOA Date of Appointment (dd/mm/yyyy)	HOME TOWN (as per Srl. # of Annexure A)
1	2	3	4	5	6	7	8	9

(5)

Annexure 'B-1' (contd)

STATION where Serving	SERVING DATE (dd/mm/yyyy)	Stay away DATE from choice1 (dd/mm/yyyy)	CHOICE1	CHOICE2	CHOICE3	EDP (Y-Yes/ N-No)	Whether appearin & in ensuing SAS Part- II	APAR1	APAR2	APAR3
								(Upto two decimal number)		
10	11	12	13	14	15	16	17	18	19	20

6

10/27

Annexure 'B-1' (contd)

GROUND (Tenure- Hard Tenure Completion, 'AGE'- Above 58 years, 'PC'- Physically Challenged (above 50%), 'MED. SELF'- Medical Self, 'MED. DEP'- Medical Dependent, 'SPOSE'- As per DoPT Guideline, 'LADY', 'HOMETOWN', STAY AWAY')	CERTIFICATE ATTACHED (Yes / No) (Whether latest Medical Certificate (NOT A MEDICAL PRESCRIPTION)/ Spouse service Certificate attached)	RECOMMENDATION (Y-Yes, N-No)	REASON, If not recommended reason thereof-	Remarks (Detail whether volunteered for any other Panel/HTL)
21	22	23	24	25

7

22



Annexure 'C'

SERVICE PROFILE OF THE INDIVIDUALS

ACCOUNT NO	GRADE	OFFICE	ORGANISATION	STATION	FROM DATE (dd/mm/yyyy)	TO DATE (dd/mm/yy yy)	DEPUTA TION