

## रक्षा लेखा प्रधान नियंत्रक (सेना) करियप्पा मार्ग, लखनऊ छावनी -226002 Principal Controller of Defence Accounts (Army) Cariappa Road, Lucknow Cantt.— 226002

कार्यालय फोन सं.-0522-2451084/कार्यालय फ़ैक्स सं-0522-2453038 Office Phone No.-0522-2451084/Office Fax No.-0522-2453038



## Email ID - pcdaccan1a@gmail.com

परिपत्र

(Through Website only)

No.AN/1A/1004/HQrs./Circular

Date: 21/11/2023

To,

- 01.) Regional Training Centre, Lucknow
- 02.) OI/C All Sub Offices of Organization
- 03.) OI/C All Sections of Main Office

Sub: Regarding Annual Departmental typing test and Stenographer skill test to be held on 01.03.2024.

Ref: HQrs. Office letter AN/XI/11159/JCM/2022 dated: 14.11.2023.

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Please refer to the HQrs. Office letter cited under reference wherein HQrs. Office has intimated that Annual Departmental Typewriting/Stenographer Skill Test (80/100/120 WPM) Examination 2023 to scheduled to be conducted by SSC (NR) New Delhi tentatively in 1<sup>st</sup> week of March,2024.

02.) In view of the above it is requested to forward the names of the intending candidates who are serving in the post of clerk and are willing to apply for the typewriting examination, in the format enclosed, so as to reach this office latest by 23.11.2023.

Enclosures: As above.

HSd-A ACDA(AN)

Copy to:-

Officer-in/Charge OA Cell (Local) : For uploading on website of PCDA (CC), Lucknow

SAO(AN)





APPLICATION	FORM FOR	APPEARING	IN ANNUAL	TYPE TEST FO	OR GRANT
OF ADVANCE	<b>INCREMEN</b>	T/CONFIRMA	TION/QUASI	PERMANENT	ETC. FOR
THE MONTH O	F				

O2. Father's Name : Pasted  O3. Post Held : Photograph  O4. Grade : O5. Year of Select List : O6. Date of Appointment in the Present Post : O7. Office in which working : O8. Ministry/Department : O9. Medium of Test : O9. Date of Birth : O1. Date of Birth : O1. Date of Birth : O2. Signature of Candidate : O4. Above stated information furnished by O4. Above stated information furnished by O5. Above stated i	01.	Name of Candidate		
Other of Select List  Other of Appointment in the Present Post  Other of Appointment in the Present Post  Other of Ministry/Department  Other of Birth  Other of Birth  Other of Birth  Other of Correspondence  Signature of Candidate  Above stated information furnished by have been verified from his service book and found correct and he is eligible to take Typewriting Test to be held on his admission to the test recommended.  Signature and Seal of	02.	Father's Name	:	Pasted
04. Grade  15. Year of Select List  16. Date of Appointment in the Present Post  17. Office in which working  18. Ministry/Department  19. Medium of Test  10. Date of Birth  11. Address of Correspondence  Signature of Candidate  Above stated information furnished by	03.	Post Held	:	Photograph
06. Date of Appointment in the Present Post  07. Office in which working  08. Ministry/Department  09. Medium of Test  10. Date of Birth  11. Address of Correspondence  Signature of Candidate  Above stated information furnished by have been verified from his service book and found correct and he is eligible to take Typewriting Test to be held on his admission to the test recommended.  Signature and Seal of	04.	Grade		
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