



रक्षा लेखा प्रधान नियंत्रक (सेना) करियप्पा मार्ग, लखनऊ छावनी -226002
Principal Controller of Defence Accounts (Army) Cariappa Road,
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कार्यालय फोन सं.-0522-2451084/कार्यालय फ़ैक्स सं-0522-2453038
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परिपत्र

(Through Website only)

No.AN/1A/1004/HQrs./Circular

Date: 21/11/2023

To,

- 01.) Regional Training Centre, Lucknow
- 02.) OI/C All Sub Offices of Organization
- 03.) OI/C All Sections of Main Office

Sub: Regarding Annual Departmental typing test and Stenographer skill test to be held on 01.03.2024.
Ref: HQrs. Office letter AN/XI/11159/JCM/2022 dated: 14.11.2023.

Please refer to the HQrs. Office letter cited under reference wherein HQrs. Office has intimated that Annual Departmental Typewriting/Stenographer Skill Test (80/100/120 WPM) Examination 2023 to scheduled to be conducted by SSC (NR) New Delhi tentatively in 1st week of March,2024 .

02.) In view of the above it is requested to forward the names of the intending candidates who are serving in the post of clerk and are willing to apply for the typewriting examination, in the format enclosed , so as to reach this office latest by 23.11.2023 .

Enclosures : As above.

f-sd-t
ACDA(AN)

Copy to:-

Officer-in/Charge OA Cell (Local) : For uploading on website of PCDA (CC), Lucknow

21/11/23
SAO(AN)



APPLICATION FORM FOR APPEARING IN ANNUAL TYPE TEST FOR GRANT OF ADVANCE INCREMENT/CONFIRMATION/QUASI PERMANENT ETC. FOR THE MONTH OF _____.

- 01. Name of Candidate :
- 02. Father's Name :
- 03. Post Held :
- 04. Grade :
- 05. Year of Select List :
- 06. Date of Appointment in the Present Post :
- 07. Office in which working :
- 08. Ministry/Department :
- 09. Medium of Test :
- 10. Date of Birth :
- 11. Address of Correspondence :

Pasted

Photograph

Signature of Candidate

Above stated information furnished by _____ have been verified from his service book and found correct and he is eligible to take Typewriting Test to be held on _____ his admission to the test recommended.

Signature and Seal of Competent Authority