

“हिन्दी भाषा राष्ट्र निर्माण में सहायक है”



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002
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प्रशा./1अ/1004/मुख्यालय

परिपत्र

दिनांक: - 26/09/2022

सेवा में,

- 1- क्षेत्रीय प्रशिक्षण केन्द्र लखनऊ
- 2- एकीकृत वित्तीय सलाहकार (म.क.), लखनऊ
- 3- संगठन के सभी उपकार्यालय
- 4- मुख्य कार्यालय के सभी अनुभाग (केवल वेबसाइट के माध्यम से)

विषय: - Deputation for the post of Sr. Finance Officer Grade-II to ADA for Internal Audit duties.

संदर्भ:- मु.का. का परिपत्र संख्या AN/III/2407/ADA दिनांक 22.09.2022 (वेबसाइट पर उपलब्ध)

उपरोक्त विषय से संबन्धित मुख्यालय कार्यालय का संदर्भित परिपत्र अग्रेषित किया जा रहा है। आपके कार्यालय में सेवारत ऐसे **लेखा अधिकारी** जो मुख्यालय कार्यालय के उक्त परिपत्र में निर्धारित शर्तों को पूरा करते हैं तथा प्रतिनियुक्ति पर Aeronautical Development Agency, Bangalore में Sr. Finance Officer Grade-II के पद पर सेवा करने के इच्छुक हैं, वे अपना आवेदन इस प्रकार प्रेषित करें कि उनका आवेदन दिनांक 05.10.2022 तक इस कार्यालय में प्राप्त हो जाय। निर्धारित तिथि के उपरान्त प्राप्त आवेदनों पर इस कार्यालय द्वारा विचार नहीं किया जाएगा न ही इस सम्बन्ध में कोई अभ्यावेदन (Representation) स्वीकार किया जाएगा।

संयुक्त नियंत्रक महोदय द्वारा अवलोकित।

संलग्नक:- यथोपरि।

लेखा अधिकारी (प्रशासन)



“हर काम देश के नाम”

कार्यालय रक्षा लेखा महानियंत्रक

उलान बटार मार्ग , पालम, दिल्ली छावनी-110010

OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS

ULAN BATAR MARG, PALAM, DELHI CANTT. -110010

दूरभाष/Ph: 011 25665500/55, 25674870 ई-मेल/Email : cgda@defence.gov.in वेबसाइट/website : <http://cgda.gov.in>

No.AN/II/2407/ADA

Date: 22.09.2022

To

All PCsDA/PCA(Fys)/CsDA (including PIFA/IFA)/AN-IV section
(Local)

(Through CGDA website)

Subject: Deputation for the post of Sr. Finance Officer Grade-II to ADA
for Internal Audit duties

It has been decided to call for names of eligible and willing officers amongst AOs for filling up 02 post of Sr. Finance Officer Grade-II in Aeronautical Development Agency, Bangalore.

2. The details of the deputation post and the required qualification, experience etc are following:

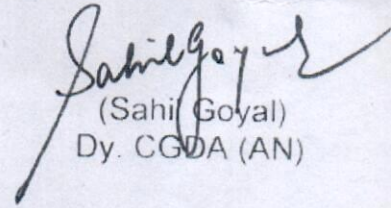
Name of the post	Sr. Finance Officer Grade-II
Pay level	Level-9 or 10 depending upon the officers made available for deputation. The officer selected for deputation will be paid pay & allowances plus deputation allowance in same pay level i.e. Pay level 9 or 10 accordingly
Age Limit	50 years
Educational Qualification	Graduation in Arts/Commerce/Science and a pass in SAS or equivalent exam conducted by CGDA
Experience	Minimum 12 years' experience in the following fields: (a) Pay Rolls (including sound knowledge in personal income tax and other service matters) (b) Personal Claims such as TA/DA, Medical Reimbursements, LTC, CPF transactions, HBA and other advances. (c) Audit and payment of supplier bills. (d) Knowledge of commercial accounts including maintenance of cash book, compilation of accounts etc. (e) Should be in supervisory position and also capable of independently / directly handling any of the above works. Knowledge of computerized accounts.
Period of deputation	03 years extendable as per rules
Place of posting	ADA Hqrs (Bangalore)

Note: Age, educational qualification and experience may be relaxed in deserving cases. ADA follows pay and emoluments pattern of Central Government. Further, medical reimbursement scheme under Contributory Health Service Scheme (CHSS) as applicable to ADA employees can be extended to the selected candidates if opted.

3. The bio-data of willing and eligible AOs with at least 02 years stay at the present station, disciplinary/vigilance clearance certificate, integrity certificate, details of major/minor penalty(ies), if any, imposed during the last 10 years, details of experience/service profile (in chronological order) along with attested copies of APARs for the last 05 (five) years (2017-2021) may be forwarded to this HQrs Office so as to **reach by 12.10.2022**.

4. While forwarding the names of willing officers to HQrs office, it may please be ensured that the officer has completed mandatory "**Cooling off**" period of **three years** in case the officer has recently served on a deputation post.

5. Applications received after the last date or found incomplete will not be considered.


(Sahil Goyal)
Dy. CGDA (AN)

Copy to:

IT&S Wing (Local)

With request to upload the same on the CGDA website.

— Sd. —
(Sahil Goyal)
Dy. CGDA (AN)