



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002
Office of the Principal Controller of Defence Accounts (Central Command) Cariappa Road, Cantt.,
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AN/1-A/1004/Covid

Dated: 05/01/2022

To,

- 1- All sub offices under this organization
- 2- All Sections of Main Office (Through website)

Sub:- Preventive measures to contain the spread of Novel Coronavirus (COVID-19)
suspension of biometric attendance and regulating attendance reg.

Ref:- HQ Office Letter No Estt./3012/Circular/Vol.VIII/Covid Dated 04.01.2022

In compliance with the direction issued by HQrs office vide letter under reference it has been decided by the competent authority to suspend the marking of biometric attendance with immediate effect. However, all employees are required to mark their attendance in Attendance Register to be maintained manually.

2- All the Officer-in-Charge and Section-in-Charge shall also continue to ensure that all employees wear masks, at all times, and follow COVID appropriate behaviour strictly.

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Sr. Accounts Officer (Admin)

Copy to:-

- 1- The CGDA Office
Ulan Batar Road, Delhi Cantt-110010
- 2- Officer-in-Charge OA Cell (Local)

:For uploading on website

संजय श्रीवास्तव
Sr. Accounts Officer (Admin)