



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002
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महत्वपूर्ण परिपत्र

प्रशा/1अ/1004/उपस्थिति पंजिका

दिनांक: - 18/08/2020

सेवा में

प्रभारी अधिकारी
समस्त उप कार्यालय
मुख्य कार्यालय के समस्त अनुभाग

विषय: - Clarification on regularization of absence during COVID-19 epidemic lockdown period-regarding

उपरोक्त विषय पर मुख्यालय कार्यालय, दिल्ली छावनी का पत्र संख्या प्रशा/14/19015/सरकारी आदेश/या.भ./छु.या.रि/चिकित्सा दिनांक 07/08/2020 सभी संलग्नों (कार्मिक एवं प्रशिक्षण विभाग, भारत सरकार का दिनांक 28/07/2020 का पत्र संख्या 14029/5/2019-Estt.(L) (Pt.2)) सहित मार्गदर्शन एवं अनुपालन हेतु प्रेषित की जा रही है।

संलग्न: - उपरोक्तानुसार

हो-

वरिष्ठ लेखाधिकारी (प्रशा)

प्रतिलिपि-

✓ प्रभारी अधिकारी
स्वचलन कक्ष
(स्थानीय)

- रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), लखनऊ की वेबसाइट पर अपलोड करने हेतु।

वरिष्ठ लेखाधिकारी (प्रशा)

रक्षा लेखा महानियंत्रक, उलान बटार रोड, पालम, दिल्ली छावनी-110010

CGDA, Ulan Batar Road, Palam, Delhi Cantt.-110010

(Ph.011-25665714,25665580/Fax-011-25674806/Email: admin14.cgda@nic.in)

सं-प्रशा/14/19015/सरकारी आदेश/या.भ/छु.या.रि/चिकित्सा

दिनांक: 07/08/2020

No. AN/XIV/19015/Govt. Orders/TA/DA/LTC/Medical

सेवा में,

सभी रक्षा लेखा प्रधान नियंत्रक/रक्षा लेखा नियंत्रक/प्र.ले.नि.(फै.)

All PCsDA/CsDA/PCA (Fys)

(Through CGDA Website)

Subject: Clarification on regularization of absence during COVID-19 epidemic lockdown period-reagarding.

उपरोक्त विषय पर कार्मिक एवं प्रशिक्षण विभाग, भारत सरकार के दिनांक 28.07.2020 के पत्र सं-14029/5/2019-Estt.(L) (Pt.2) की प्रति सूचना, मार्गदर्शन एवं अनुपालन हेतु प्रेषित की जाती है।

A copy of Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pension Office F. No. 14029/5/2019-Estt.(L) (Pt.2) dated 28.07.2020 on the above subject is forwarded herewith for your information, guidance and compliance please.

(राजीव रंजन कुमार)

रक्षा लेखा उप महानियंत्रक

संलग्नक: यथोपरि

प्रतिलिपि :-

1. प्रशासन - वेतन (स्थानीय) ।
2. लेखा परीक्षा (सेना/सीमा सड़क) स्थानीय ।
3. लेखा परीक्षा (समन्वय) अनुभाग (स्थानीय) ।
4. आई. टी. & एस. विंग (स्थानीय) :- रक्षा लेखा महानियंत्रक वेबसाइट पर अपलोड करने हेतु ।
5. प्रशिक्षण एवं संगोष्ठी केंद्र, बरार स्क्वायर, दिल्ली छावनी ।
6. पुस्तकालय अनुभाग (स्थानीय) ।
7. मास्टर नोट बुक प्रशासन -14 ।
8. महासचिव, ए.आई.डी.ए.ए. (सी.बी.) पुणे { द्वारा रक्षा लेखा प्रधान नियंत्रक (अधिकारी) पुणे} ।
9. महासचिव, ए.आई.डी.ए.इ.ए.(मु.) कोलकाता { द्वारा प्रधान नियंत्रक लेखा (फैक्ट्री) कोलकाता ।

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(प्रदीप कुमार)

लेखा अधिकारी(प्रशा.)

F.No.14029/5/2019-Estt.(L)(Pt.2)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Old JNU Campus, New Delhi 110 067
Dated: 28.07.2020

OFFICE MEMORANDUM

Subject: Clarification on regularization of absence during COVID-19 epidemic lockdown period - regarding.

This Department has been receiving several references/queries from Central Government employees who proceeded on leave, with station leave permission, but could not report for duty due to non-availability of public transport / flights and restrictions on inter/intra state movement of persons as per Ministry of Home Affairs' Orders from time to time, to contain the spread of COVID-19 pandemic in the country. The matter has been considered and the following clarifications relating to regularization of period of absence during the period of lockdown are issued in the matter :-

Sl. No.	Situation	Clarification
1.	Government Servants who were on official tour and were unable to return to their Headquarters (HQs) due to non-availability of Public Transport.	Deemed to have joined duty on the date of expiry of official tour, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights, has been given by the Government servant to the office.
2.	Government servants who were on leave prior to issue of lockdown orders with effect from 25.03.2020 and the leave ended during lockdown period.	Deemed to have joined duty from the date of expiry of leave, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government servant to the office. In case of leave on medical grounds, this is subject to production of medical/fitness certificate.
3.	Government servants who left HQ on the week-end prior to lockdown, i.e. 20.03.2020 (Friday), but could not return to HQ on 23.03.2020(Monday) due to non-availability of transport.	Deemed to have joined on 23.03.2020, if intimation, in any form indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government servant to the office.

4.	Government servants who were on leave prior to issue of orders on lockdown with effect from 25.03.2020 and the leave expired during the lock down period, but who wish to curtail the leave before expiry and join duty.	Curtailement of sanctioned leave may not be agreed to, unless allowed by the leave sanctioning authority only in rare cases based on official exigency. From the date following the date of expiry of leave during the period of lockdown, the employee may be deemed to have joined duty.
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2. All the Ministries/Departments and their attached/subordinate offices are directed to regulate the period of absence strictly as per above clarifications and unnecessary references to DoPT on the subject may be avoided.

Satyajit Mishra

(Satyajit Mishra)

Joint Secretary to the Government of India

To:

1. All the Ministries / Departments of Government of India.
2. NIC Cell, DoPT, with a request for uploading on the website of this Department.