



रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियप्पा मार्ग, लखनऊ छावनी -226002
Principal Controller of Defence Accounts (Central Command) Cariappa Road,
Lucknow Cantt.- 226002

कार्यालय फोन सं.-0522-2451084/कार्यालय फ़ैक्स सं-0522-2453038
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सं. प्रशा/1अ/1004/मुख्यालय/परिपत्र/भूटान

दिनांक:08/02/2021

सेवा में,

प्रभारी अधिकारी, सभी अधीनस्थ कार्यालय (All Sub Offices of Organization)
मुख्य कार्यालय, लखनऊ के सभी अनुभाग (All Sections of Main Office)
क्षेत्रीय प्रशिक्षण केन्द्र, लखनऊ (Regional Training Centre, Lucknow)
एकीकृत वित्तीय सलाहकार (मध्य कमान) लखनऊ (IFA (CC), Lucknow)

विषय : स्थानांतरण : र.ले.वि. स्थापना : व.ले.प./ले.प./लिपिक : भूटान पैनल - 2021-22.

SUB : Transfer : DAD Estt. : Sr. Aud./Aud./Clk : Bhutan Panel - 2021-22.

संदर्भ : मुख्यालय कार्यालय का पत्र सं. प्रशा/स्था-अन्य/10098/6/2021/BTN दिनांक: 05.02.2021.

REF : HQrs Office letter No. प्रशा/स्था-अन्य/10098/6/2021/BTN dated : 05.02.2021.

मुख्यालय कार्यालय के दिनांक 05.02.2021 का संदर्भ ले, जिसके द्वारा वरिष्ठ लेखा परीक्षक/ लेखा परीक्षक/क्लर्क से भूटान पैनल-2021-22 हेतु प्रतिनियुक्ति के आधार पर स्वैच्छिक आवेदन मांगे गए हैं।

आपसे अनुरोध है की स्वैच्छिक आवेदन करने वाले वरिष्ठ लेखा परीक्षक/ लेखा परीक्षक/क्लर्क के आवेदन Annexure-'A-1' (प्रति संलग्न) में इस कार्यालय में 19.02.2021 तक भेजना सुनिश्चित करें।

Refer HQrs Office circular dt. 21.05.2021 cited above, wherein volunteers amongst Sr. Aud./Aud./Clk for Bhutan Panel - 2021-22 on deputation basis has been called for.

You are requested to forward the names of the volunteers alongwith duly filled Annexure-'A' to this office latest by 19/02/2021, for onward transmission to HQrs office.

संलग्नक : उपरोक्त।

-हस्ता

लेखा अधिकारी (प्रशासन)

प्रतिलिपि/Copy to:-

प्रभारी अधिकारी, स्वचलन कक्ष (स्थानीय) : र.ले.प्र.नि.(म.क.) लखनऊ की वेबसाइट पर अपलोड करने हेतु
Officer-in/Charge OA Cell (Local) For uploading on website of PCDA (CC), Lucknow

दिव्य

लेखा अधिकारी (प्रशासन)

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|  | <p style="text-align: center;">कार्यालय, रक्षा लेखा महानियंत्रक OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS उलान बटार रोड, पालम, दिल्ली छावनी - 10 ULAN BATAR ROAD, PALAM, DELHI CANTT. - 110010 Phone-011-25665500/55, 25665554 E-mail.admrx.cgda@nic.in.web.www.cgda.nic.in</p> |  |
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हर काम देश के नाम

सं.प्रशा/स्था-अन्य/10098/6/2021/BTN

दिनांक : 05.02.2021

To

All PCsDA / PCA (Fys.) / CsDA

Subject: Transfer: DAD Estt. : Sr. Aud./Aud./Cik : Bhutan Panel – 2021-22.

It has been decided to call for volunteers amongst SAs/Aud./Ciks. for posting at Bhutan. It is requested to sponsor the names of volunteers together with their full service profile, indicating the previous service in sensitive assignments, if any, and APAR grading for last five years on the proforma enclosed.

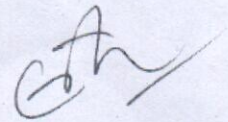
2. While forwarding the names of volunteers, it may be ensured that the following criteria is strictly kept in view and only those names, who fulfill the criteria, are forwarded to HQrs. office:
 - (i) The applicants are eligible for only one tenure to Bhutan in the entire service.
 - (ii) The applicants need to have "Very Good" or above grading in the APARs for the last five years to be eligible for empanelment.
 - (iii) They should not be facing any disciplinary proceedings and should not have earned any penalty including a recorded warning at any time in their career.
 - (iv) They should have completed a period of two years after their last sensitive assignment.
 - (v) The applicants should be left with minimum three years of service as on 31.03.2021 before superannuation.

3. **The report should reach this office positively by 01.03.2021.**

4. It is reiterated that the names of volunteers who fulfil the above criteria and proforma duly complete in all respects, should only be forwarded.

5. Nil report is also required.

(Encls: Proforma)



(सुनील श्रीवास्तव)
लेखा अधिकारी (प्रशा)

Copy to:

- (i) AN-Pay Section (local) – For information and necessary action as above.
- (ii) IT&S Section (local) – With request to display the circular on official website.

— Sel h —
(सुनील श्रीवास्तव)
लेखा अधिकारी (प्रशा)

Annexure "A-1"
VOLUNTEER APPLICATION

| | | | | | | |
|---|---|---------------------|--------------------------------------|---------------|------------------------|----------------------|
| 1 | Account No. | | | | | |
| 2 | Gender (Male/Female) | | | | | |
| 3 | Name | | | | | |
| 4 | Category (General/OBC/SC/ST/PH) | | | | | |
| 5 | Grade(AAO/SAS(App)/Supervispr(A/Cs)/Sr.Auditor/Auditor/Clerk) | | | | | |
| 6 | Date of Birth (DD/MM/YYYY) | | | | | |
| 7 | Date of Appointment (In DAD)(DD/MM/YYYY) | | | | | |
| | AS.....(MTS/Clerk/Auditor/SAS(APP) | As..... | | | | |
| 8 | Date of Promotion (DD/MM/YYYY) | | | | | |
| | As Clerk..... | As Clerk..... | | | | |
| | As Auditor..... | As Auditor..... | | | | |
| | As Sr. Auditor..... | As Sr. Auditor..... | | | | |
| | As AAO..... | As AAO..... | | | | |
| 9 | Whether appearing in ensuing SAS Part-II (In case of Sr. Aud/Auditor/Clerk) | | | | | |
| 10 | Home Town (Specific District as per Service Record) | | | | | |
| 11 | Service Profile (In DAD) | | | | | |
| | Name of Office | Organisation | Whether Sensitive Assignmmt (Yes/No) | Station | From Date (dd/mm/yyyy) | To Date (dd/mm/yyyy) |
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| 12 | Choice Station | First Preference | BHUTAN | | | |
| | | Second Preference | | | | |
| | | Third Preference | | | | |
| 13 | Whether EDP trained (yes/No) (If yes, specify project) | | | | | |
| 14 | APAR Grading | APAR 1(15-16) | APAR2 (16-17) | APAR3 (17-18) | APAR 4(18-19) | APAR 5(19-20) |
| 15 | UNDERTAKING | | | | | |
| | It is to undertake that the information furnished above are correct. | | | | | |
| | (SIGNATURE OF APPLICANT) | | | | | |
| 16 | Date: __/__/20__ (All Columns are mandatory as per Applicability) | | | | | |
| (To be filled by the Controller's office) | | | | | | |
| 17 | Ground for Recommendation _____ | | | | | |
| 18 | If not recommended reason thereof _____ | | | | | |
| 19 | Whether any disciplinary case is pending _____ | | | | | |
| 20 | Date: __/__/20__ | | | | | |
| (SIGNATURE AND SEAL OF GO(AN)) | | | | | | |