



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करिबप्पा मार्ग, लखनऊ छावनी - 226002  
Office of the Principal Controller of Defence Accounts (Central  
Command) Cariappa Road, Cantt., Lucknow, Pin Code - 226002  
कार्यालय दूरभाष सं.-0522-2451084 कार्यालय फ़ैक्स सं.-0522-2453038  
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प्रशासनिक आदेश संख्या - 77

दिनांक: 04/05/2023

**विषय:- नगरीय निकाय सामान्य निर्वाचन 2023 : 04/05/2023 को सार्वजनिक अवकाश के सम्बन्ध में।**

**सन्दर्भ:- इस कार्यालय का प्रशासनिक आदेश संख्या - 76 दिनांक 03/05/2023**

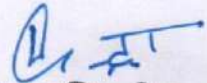
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कार्यालय प्रधान मुख्य आयकर आयुक्त, उ०प्र० (पूर्व) लखनऊ के पत्रांक प्र.सु.आ.आ./सीजीईडब्ल्यूसीसी/लख./अवकाश/2023-24 दिनांक 03/05/2023 को दृष्टिगत रखते हुए इस कार्यालय का प्रशासनिक आदेश -76 दिनांक 03/05/2023 निरस्त किया जाता है।

— sd —  
लेखा अधिकारी (प्रशासन)

प्रतिलिपि प्रेषित-

- 1- CGDA Delhi Cantt-10
- 2- Pr. Chief Commissioner of Income Tax, Lucknow
- 3- Head Quarter (Central Command) Lucknow
- 4- CDA (RTC) Lucknow
- 5- IFA (CC) Lucknow
- 6- All Sub Offices under this organization
- 7- All sections of Main Office
- 8- O.A. Cell (Local) – for uploading on PCDA (CC) website

  
लेखा अधिकारी (प्रशासन)





कार्यालय प्रधान मुख्य आयकर आयुक्त, उ.प्र. (पूर्व),  
प्रत्यक्षा कर भवन, 57-राम तीर्थ मार्ग, लखनऊ-226001  
फोन : 0522-2233201, 2233204

फा.स. प्र.मु.आ.आ./सीजीइडब्ल्यूसीसी/लख./अवकाश/2023-24

दिनांक 03.05.2023

सेवा में,

अध्यक्ष / सचिव  
केन्द्रीय सरकार कर्मचारी कल्याण समन्वय समिति,  
लखनऊ

एवं

सभी लखनऊ स्थित केन्द्रीय सरकार के कार्यालयों के विभागाध्यक्ष

महोदय/महोदया,

**विषय : उत्तर प्रदेश सरकार द्वारा निर्वाचन हेतु निर्गत विज्ञप्ति दिनांक 23.04.2023**

कृपया इस कार्यालय के समसंख्यक पत्र दिनांकित 03.05.2023 का संदर्भ ग्रहण करें।

2. इस संबंध में आप सभी को सूचित किया जाता है कि उक्त आदेश जिसके द्वारा दिनांक 04 मई 2023 को अवकाश घोषित किया गया था, को एतद्वारा निरस्त किया जाता है। साथ ही यह भी सूचित किया जाता है कि सभी कार्यालय अध्यक्ष अपने संबंधित जिलाधिकारी द्वारा निर्गत किए गये आदेश/विज्ञप्ति को संज्ञान में लेते हुए तथा कार्मिक एवं प्रशिक्षण विभाग के कार्यालय ज्ञापन संख्या 12/44/99-जे सी ए दिनांकित 10 अक्टूबर 2001 तथा चुनाव के सिलसिले में केन्द्र सरकार के कार्यालयों को बन्द करने के दिशा-निर्देश जो कि ओ एम संख्या 12/4/86-जे सी ए दिनांकित 09 मार्च 1987 (प्रतिलिपि संलग्नित) के माध्यम से प्रसारित किया गया था, को ध्यान में रखते हुए यथोचित आदेश निर्गत करें।

संलग्नक : यथोपरि

भवदीय,

*अभिषेक यादव*

अभिषेक यादव  
संयुक्त आयकर आयुक्त (प्रशा. एवं टी.पी.एस)  
सचिव, केन्द्रीय सरकार कर्मचारी कल्याण समन्वय समिति  
कार्यालय प्रधान मुख्य आयकर आयुक्त, उ.प्र. (पूर्वी)  
लखनऊ



NO.12/14/99-JCA  
GOVERNMENT OF INDIA  
MINISTRY OF PERSONNEL, P.G. & PENSIONS  
(DEPARTMENT OF PERSONNEL & TRAINING)  
NORTH BLOCK, NEW DELHI

NEW DELHI, THE 10<sup>th</sup> OCTOBER, 2001

OFFICE MEMORNDUM

Sub: Closing of Central Government Offices in connection with elections to Lok Sabha / State Assembly / Panchayat / Municipalities / Corporation or other Local Bodies - regarding

In modification of these instructions contained in this Department's O.M No.12/4/86-JCA dated 9<sup>th</sup> March, 1987, the undersigned is directed to say that the following guidelines are prescribed for future for closing of Central Government Offices including industrial establishments in connection with the elections indicated above.

(i) The relevant organizations shall remain closed in the notified areas where general elections to Lok Sabha or State Legislative Assembly are scheduled to be conducted.

(ii) In connection with bye-election to Lok Sabha / State Assembly, only such of the employees who are bona-fide voters in the relevant constituency should be granted special casual leave on the day of polling. Special Casual leave may also be granted to an employee who is ordinarily a resident of a constituency and registered as a voter but employed in any Central Government Organization / Industrial Establishment located outside the constituency having a general / bye-election.

(iii) In connection with local body elections, viz., Panchayat/ Corporation / Municipality, the Government employees who are bona-fide voters and desire to exercise their franchise should be offered reasonable facility, subject to normal exigencies of services, either by coming late to office or being allowed to leave office early or a short absence on that day.



2. The employees detailed on election duty may also be permitted to remain away from their normal duties on polling day (s) as also on the days required for performing journeys which might be undertaken in order to perform such election duty.

The above instructions may be brought to the notice of all concerned.



(Ranbir Singh)

Under Secretary to the Govt. of India

Tel : 379 4678

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/ PM's Office/ Lok Sabha Secretariat/Rajya Sabha Secretariat/President's secretariat/Vice President's Secretariat/Supreme Court/High Court/Central Administrative Tribunal.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions/ MHA
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Members of the National Council (JCM).
6. All Staff Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairmen / Secretaries, Central Government Employees Welfare Coordination Committees.
8. National Commissioner for SCs / STs.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. Chief Secretary, all the State Governments / UTs.
11. Election Commission of India, w.r.t. their letter No.78/2001-PLN-1/103, dated 19.9.2001.



Order/lines for closure of Central Govt. Offices in connection with elections to Parliament/State Assembly/State Legislatures.  
Circulated vide OM No. 12/27/83-300 dated 27th March, 1983.

1. General elections to Lok Sabha/State Assemblies

I. Facilities/ Privileges to Central Government Employees

(a) Holiday/closure of offices:

In connection with general Elections to Lok Sabha or a State Assembly, a local holiday is usually declared by the State Government on the date(s) of polling, if held on day(s) other than Sunday or other closed holiday. When such a holiday is declared, the Central Government Offices located in such places should also be closed on the polling days(s) in accordance with the practice adopted by the State Government.

2 places

(b) Grant of Special Casual Leave:-

Every eligible voter is entitled to be registered in the electoral roll of a constituency in which he ordinarily resides. In some cases, it may happen that the Central Government employee residing, and enrolled as a voter, in a particular place/ Constituency, say Delhi, (where the election is to be held), may be employed in any office located at some other place, say, Faridabad/ Ghaziabad etc. In such cases, the individual Central Government employee may be granted special casual leave, if his office does not happen to be closed on that particular day, to enable him to exercise his franchise.

2. Bye-elections.  
(Lok Sabha)

2. (a) Holiday/ closure of offices:-

State Government normally declares a local holiday in that particular area / constituency on the polling day(s) if the election is held on day(s) other than Sunday / closed holidays.

Central Government offices may also follow the State practice in such cases.

(b) Grant of special Casual Leave:-

Permissible on the same grounds/ circumstances as in the case of general elections. (of 1(b) above).

(ii) State assemblies

(a) Holiday / closure of offices:-

In bye- elections to State assemblies, Central Government offices should not be closed. It would be sufficient if only those Central Government employees who may be engaged on election duty are permitted to absent themselves from office on the polling day(s). All other employees should be given facility to exercise their franchise either by way of contacting the office/department or a short absence on that day, subject to the exigencies of the service.

(b) Grant of Special Casual Leave:-

Permissible on the ground/ circumstances as in the case of general elections (of 1(b) above).

111. Panchayat/Corporate

elections/activities of these local bodies

III. The Central Government offices shall not be closed. The Government employees who are franchise voters and desire to exercise their franchise should however, be offered reasonable facility, subject to the normal exigencies of service, in the way of contacting the office or by being allowed to leave office early or short absence on that day.

Central Government offices located in Panchayat areas shall not be closed. The Government employees who are franchise voters and desire to exercise their franchise should however, be offered reasonable facility, subject to the normal exigencies of service, in the way of contacting the office or by being allowed to leave office early or short absence on that day.