

## कार्यालय रक्षा लेखा प्रधाननियंत्रक(सेना), करियप्पा मार्ग, लखनऊ छावनी-226002

Office of the Principal Controller of Defence Accounts (Army)
Cariappa Road, Cantt., Lucknow, Pin Code – 226002

## कार्यालय दूरभाष सं0-0522-2451084 कार्यालय फैक्स सं0-0522-2453038

Office Phone NO. 0522-2451084 Office Fax NO. 0522-2453038 E-Mail ID: accountspcdacc.dad@hub.nic.in 5

संख्या:- लेखा/॥/सीएमपी/पत्राचार

दिनांक: 12.02.2024

To

Officers in charge All Sub Offices, All Sections, Main Office.

Subject: Insertion of new payees on SBI CMP Portal-Standardised protocol to be

notified-reg.

Reference: HQrs letter No. A/III/12157/Misc corrs, dated-05.02.2024

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A copy of HQrs letter referred above on the above subject is enclosed for your information and compliance.

The report should contain all the details i.e. Practice followed for verification of Mandate form before CMP file, Verification of Payee A/c details, whether the verification done by Audit Section/D Section and Authorizations Verification.

The report may please be forwarded to this office on or before 14.02.2024 as to enable this office for forward the same within stipulated time.

Encls: As above.

Sr. Accounts Officer (Accounts)

Copy to :-SAO I/C OA Cell (Local)

with a request to upload this letter on PCDA's website.

Sr. Accounts Officer (Accounts)



## "हरकाम देश के नाम" कार्यालय, रक्षा लेखा महानियंत्रक,

चलन बटार मार्ग, पालम दिल्ली छावनी-110010

## O/o THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS, ULAN BATAR ROAD, PALAM, DELHI CANTT.-110010

दुरम्म : 011-25665548,25665583/84 हीत : hqaccounts.cgda@gov.in

No. A/III/12157/Misc. corrs

Dated:

05.02.2024

To

PCsDA/CsDA

Sub: Insertion of new payees on SBI CMP Portal -Standardised protocol to be notifieed.

In context of the subject cited above, it is requested to intimate the present practice being followed in your organsiation including sub Offices like AAO (Pay), AO (GEs) offices, AO (BRTF) offices etc. for insertion of new payees on SBI CMP Portal. The same may please be forwarded to HQrs office latest by 15.02.2024 through emal id: hqaccounts.cgda@gov.in.

This issues with the approval of Jt. CGDA (A&B).

Dy. CGDA (A&B)