



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान) करियाप्पा मार्ग, लखनऊ छावनी-226002  
Office of the Principal Controller of Defence Accounts (Central Command)  
Cariappa Road, Lucnow Cantt-226002  
कार्यालय दूरभाष नं. -0522-2451547 कार्यालय फैक्स नं: 0522-2451993  
Office Phone No: 0522-2451547 Office Fax No: 0522-2451993

संख्या:लेखा/1/3088/र.से.पु. /सं.

दिनांक: 03/02/2023

सेवा में,

प्रभारी अधिकारी

1. सभी संबन्धित अनुभाग (स्थानीय)
2. सभी संबन्धित उप- कार्यालय

MA. cell  
15857

विषय:- Monitoring of expenditure- regarding.

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मुख्यालय कार्यालय, रक्षा लेखा महानियंत्रक, दिल्ली छावनी के दिनांक 02.02.2023 के UO पत्र संख्या A/B/11/11244/Bud Mont के अधीन प्राप्त UO पत्र, सूचनार्थ एवं अनुपालन हेतु प्रेषित किया जाता है।

संलग्नक: उपरोक्त ।

-Eto -xx  
व.लेखाधिकारी(लेखा)

प्रतिलिपि:

प्रभारी अधिकारी

स्वचलन कक्ष (स्थानीय) - र.ले.प्र.नि.(म.क.)लखनऊ के वेबसाइट पर अपलोड करने हेतु ।

06 FEB 2023  
DAKID No.....Rs.....  
बिल/पैसबूचक विलोप पत्र समान्य पत्र

व.लेखाधिकारी(लेखा)



“हर काम देश के नाम”  
कार्यालय रक्षा लेखा महानियंत्रक  
Office of the Controller General Of Defence Accounts  
उलान बटार रोड, पालम, दिल्ली छावनी-110010  
Ulan Batar Road Palam, Delhi Cantt-110010  
PH: 01125665548-787, email: [hgaccounts.cgda@gov.in](mailto:hgaccounts.cgda@gov.in)



Sub: Monitoring of expenditure: Reg

It is observed that allotment letters/re-appropriation letters are not being received at the Controller offices which inhibits proper monitoring of expenditure with reference to allotment. In some cases it was observed that allotments had been withdrawn from units, even though expenditure has already been incurred by them.

In order to streamline the procedure to ensure expenditure remains within budget allocation the following measures may be implemented :-

- (i) The withdrawal of funds (allotment) letter should depict both the units viz from which funds withdrawn and to which additional funds allocated alongwith the PCDA/CDA concerned for each, and be forwarded to both PCDA/CDA concurrently.
- (ii) Requisition for additional Cash Assignment/S&S Imprest sent to Controller offices during the last quarter for the FY 2022-23 should indicate the Code Heads under which cash requisition (CA/Imprest) is sought, and confirm funds are available under the same.

This is issued with the approval of Addl. CGDA (SGD).

s/d  
Jt.CGDA (A&B)

1. DG FP, Army, GS Branch, AHQ, New Delhi
2. Dte. of Naval Plans, NHQ, New Delhi
3. Dte. of FP, Air HQ, Vayu Bhawan, New Delhi
4. HQ IDS, Budget Dte, Room No. 1240, Hotel Ashok, New Delhi-110021
5. E-in-C's Branch, Army HQ, Kashmir House, New Delhi-110011
6. DG AFMS
7. AG Branch (ECHS)

UO No. A/B/II/11244/Bud Mont

Date: 02.02.2023

Copy to:

The PCsDA/CsDA : For information and necessary action please.

Sr.AO (A&B)