

**IMPORTANT Circular**

कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002  
**Office of the Principal Controller of Defence Accounts (Central  
Command) Cariappa Road, Cantt., Lucknow, Pin Code -  
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2451993 Office Phone NO. 0522-245154 Office Fax NO. 0522-  
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No. T/IX/1006/DOB

Date: 14/06/2018

To

The Officer -in-Charge

....All Units .....

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Sub: **Information about date of birth of the claimant: TA/LTC bill**

It is observed that in the most of cases of TA/LTC claims received in this office from units are having incomplete information in respect of the individual/ claimant , which results return of the claims and delayed payments.

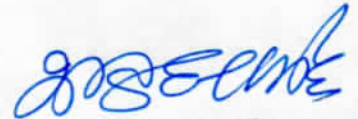
To avoid such problems, it is therefore requested to ensure that information about Date of Birth / GPF/ PRAN No. (mandatory to process the claim in system) of the claimant has been mentioned in each TA/LTC claim.

-st.

Sr.Accounts officer

Copy to: OA Cell: Please upload on website of this office.

Local

  
Sr.Accounts officer