



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002  
Office of the Principal Controller of Defence Accounts (Central Command) Cariappa Road, Cantt.,  
Lucknow, Pin Code – 226002

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No. AN/1A/1004/circular

Dated : 20/01/2017

Important Circular

To,

1. The IFA, CC, Lucknow
2. The CDA,RTC, Lucknow
3. All sub offices under PCDA (CC), LKO
4. All sections in M. O.

**Subject : Introduction of SPARROW for completion of APARs in the DAD.**

Kind reference is invited to this office important circular of even no. dated 28/11/2016, on the above subject, under which detailed informations viz. Aadhar number, mobile number seeded with the Aadhar number, NIC mail etc. in respect of the officers / staff posted in your office have been called for, but the same are still awaited from some offices/sections.

2. It is pertinent to inform that from the reporting year 2016-17, the APARs would be completed online through SPARROW only. No physical movement of APAR forms would be undertaken. In case of non-availability of the above data, it may not be possible to initiate APAR for the reporting year 2016-17 and thus the officer/staff concerned may forfeit his/her right to submit the APAR after the dates specified by the DoP&T. As such, the official concerned, would be personally liable for such non-initiation and consequent results for delay etc. in career progression as well as other service matters. As such, all the officers and staff serving under your control may please be directed to provide correct information immediately. The changes, if any, may also be informed by them, as and when required so that the APARs are completed in a time-bound and correct manner.

3. As such, it is requested that data as per format enclosed (Annexure 'AA') may be submitted to this office in soft copy (MS-EXCEL Files only) at mail ID [APAR2016.17@gmail.com](mailto:APAR2016.17@gmail.com)

4. This may please be accorded 'Top Priority'.


sd / x x x

(PRITAM DUTTA)  
Dy. CDA (AN)

Copy to :-

✓ The O I/C  
OA Cell, (local)

: for uploading on the website of PCDA (CC), Lucknow

  
(S. K. GUPTA)  
Sr. AO (AN)



