



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002  
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AN/1A/1388/Confdl/Quarterly Report

Dated: - 6<sup>th</sup> September 2016

To,

The CDA RTC, Lucknow

The IFA(CC), Lucknow

All Sub Offices

(Under this organization)


Subject: - Rendition of Quarterly Report to Hqrs. Office., Delhi.

Reference: This Office letter No. even dated 25.10.2011.

Please refer to above cited letter under which, it has already been requested that Quarterly Report in respect of SAOs/AOs must be submitted to Main Office for each Quarter Ending i.e. March, June, September & December latest by 3<sup>rd</sup> of the following month.

2. However, it is noticed that the said quarterly report has not been received in time from various sub-offices.

3. Therefore, it is reiterated that quarterly report may be submitted to the Main Office (AN-1A Section) latest by 3<sup>rd</sup> of the following month, so that the compiled report may be submitted to Hqrs. Office, Delhi timely.

  
(Pritam Dutta)  
Dy CDA(AN)