



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002  
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No.: AN/1A/1238/Misc./Policy

Date: 13.10.2016

To

The Officer I/c  
All Sub Offices situated  
under PCDA (CC) Lucknow  
All section of M.O., PCDA (CC) Lucknow

**Sub: - Policy for Sensitive Assignment : DAD Estt .**

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A policy for sensitive assignment, to be followed while carrying out postings in sensitive assignment, in respect of staff and AAOs serving in this organization, has been prepared and approved by the Competent Authority. The same is forwarded herewith for kind information. This may please be got noted by all concerned officials posted in your office/section.

Enclosure: As Above

*Sd/-*

(S.K.Gupta)  
Sr. AO (AN)

**Copy to**

The Officer I/c  
OA Cell  
(Local)

- for uploading on the official website along with  
a copy of the aforesaid list please.

*(Signature)*  
(S.K.Gupta)  
Sr. AO (AN)

Sensitive Policy: 2016

- i. A Common seniority list of eligible personnel of entire Command will be prepared on the basis of Service Seniority.
- ii. Those who have never served in a sensitive assignment earlier will get a weightage of six months in their service seniority in comparison to those who have served earlier in a sensitive assignment. Assigning of weight will not amount to ante dating of their seniority for any other service matter. It would be a notional exercise for according priority to those who never served in a sensitive assignment earlier.
- iii. The individuals should have completed one year's stay under PCDA (CC).
- iv. APAR grading of minimum three Very Good and above for the immediately preceding three years of relevant quarter. In case there is a missing APAR among these three years, the individual's name will be dropped for consideration in that quarter and considered in next one provided the missing APAR has been received.
- v. For third sensitive assignments minimum of two outstanding + one Very Good APAR grading is essential.
- vi. There should be no disciplinary proceeding against the official and person should not be under suspension.
- vii. Posting to the sensitive assignments will be decided before the beginning of that quarter.
- viii. There would be a mandatory 03 years cooling period counted from date of completion of sensitive posting.
- ix. If a person forgoes sensitive assignment, he/she would be debarred for five years period for sensitive assignment. (Counted from the date of acceptance of his/her request).
- x. The period spent by individuals in Imprest Section of PAO (ORs) will not be considered as served on sensitive assignments.
- xi. The period spent by individuals in AO (Projects) Border Road/Unit Accountant Formations are also treated as sensitive assignment.

- xii. The sensitive assignment will be give to only those persons who have enough service to complete minimum term i.e. 1 ½ years (18 months) on sensitive assignment.
- xiii. Persons who have served thrice or more on sensitive assignment will not be considered for further sensitive assignments.
- xiv. Vacancies will be determined on quarterly basis which will be April-June, July-Sept, Oct-Dec & Jan-March.
- xv. The date of occurrence of vacancy will be the date when the existing incumbent completes three years of his sensitive posting on that assignment. In case of retirement, the date of retirement will be reckoned as the date of occurrence of vacancy. In case of permanent transfer, which happens before date of completion of three years tenure, the date of being relieved from the assignment will become the date of vacancy.



Sr. AO (AN)