

FAX/SPEED POST

No. IA/1263/LAO Conference/05/2017
O/o The PCDA (CC)
Lucknow Cantt-226002.
Dated: 05/05/2017

To,

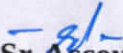
All LAOs/RAO/ALAOs
(By Name)
Under PCDA (CC) Lucknow.

Subject: LAOs Conference 18th & 19th May 2017.

It has been decided by the PCDA (CC) Lucknow to hold a conference of LAOs on 18th & 19th May 2017. The agenda points of the conference are shown in Annexure 'A' to this letter. The conference will start at 10.00AM on 18th May-2017 in the conference hall of Main Office. You are requested to attend the conference on the scheduled date & time fully prepared and bring data on work position in power point. Besides you may also bring any Adm Points for discussion.

A presentation regarding your LAO's incorporating all the points above may be forwarded/mailed at the earliest.


Encls: As above.


Sr. Accounts officer (IA)

Copy to,

The officer-in-charge :
OA Cell,
Local.

For uploading the same on PCDA (CC) Website.


Sr. Accounts officer (IA)

Agenda Point of LAO's Conference

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Annexure 'A'

1. Discussion on Action taken report on the minutes of last conference held, and reasons for pending action, if any.
2. Benefit of Entry/Exit Conference with reference to settlement of objections/non-repetition of irregularities i.e. discussion for clearance of old outstanding objections, MFAI, IAR, Draft Paras, Loss statement, new observations etc.
3. Clearance of various items reflected as outstanding in the AAC
 - Clearance of Audit objections outstanding more than 2 year old.
 - Outstanding vouchers for credit verifications.
 - Outstanding items of loss statements awaiting sanction from GoI.
 - Status of outstanding PBD vouchers and action plan for adjustment.
 - Vouchers not produced in audit.
4. Action plan for settlement of old MFAI /IAR cases.
5. Reporting of fresh items of MFAI cases.
6. Action taken regarding settlement of old Draft Para. Whether the points raised in the Draft Para by ^{the} C&AG can be detected in Local Audit.
7. Action taken on the Financial advices circulated by this office and reporting of fresh cases of financial advices.
8. Strengthening of local audit and improvement in quality of reporting system of audit objections in view of the Major risk areas circulated by this office vide IA/I/1263/Major Risk Areas dated 02/02/2016.
9. Details of Service Book (DAD & non DAD), Status of Audit of Service Book completed upto March-2017.
10. Status of various reports rendered by LAO to PCDA office; viz MFAI reports, MPR, Completion Reports, Monthly Briefing Report, Entry Exit Conference.
11. Status of record management & Swacchta Abhiyan in LAOs.

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