

Circular

O&M/2920/Griev/Web/IV

O/O The PCDA(CC) Lko

Dated 01.02.2016

To

The OIC

All Sub offices under PCDA(CC)

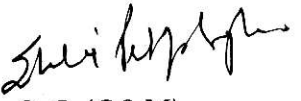
All sections in Main Office

Sub : Use/ Awareness of PCDA(CC) website grievance.

Of late it has come to notice that some officers and staff lodge their grievance to PCDA(CC) office in black and white(hard copy) for their redressal because of unawareness of PCDA(CC) Website portal for grievance.

In this context, it is informed to all officers & staff to maximize the use of PCDA(CC) grievance website for speedy redressal of grievance. It is important to mention here that while lodging grievance, previous correspondence details and full details i.e; Name, A/C No., Designation, Office, Email ID and mobile no. etc, may please be provided for better appreciation and redressal of the case.

Please ensure compliance and all may be informed accordingly.


G.O.(O&M)