



कार्यालय रक्षा लेखा प्रधान नियंत्रक (मध्य कमान), करियप्पा मार्ग, लखनऊ छावनी -226002

Office of the Principal Controller of Defence Accounts (Central Command) Cariappa Road,
Cantt., Lucknow, Pin Code – 226002

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कार्यालय फ़ैक्स सं0-0522-2451993

Office Fax NO. 0522-2451993

Circular

No. AN/III/3088/PIC/2016

Date: - 30.06.2016

To

The Officer-in-charge

All Sections of Main Office, PCDA(CC) Lucknow

All Sub-Offices under PCDA(CC) Lucknow

Sub: - Absentee Report for date-01.07.2016 in respect of all officers/staff.

It is requested to forward the absentee report for 01.07.2016, latest by 05.07.2016 in respect of all officers/staff serving under your office so as to enable drawal of annual increment due on 01.07.2016. In case any of the officer/staff was absent/proceeded on leave as on 01.07.2016, the date of rejoining duties may also be informed immediately.

Further, it may also be certified that the officer(s) was/were not on any kind of leave except CL on the date(s) of accrual of present increment i.e. on 01.07.2016 onward.

The report may please be forwarded at the earliest by e-mail or fax.

E-mail address-cprakashsao.dad@gov.in

Fax No. 0522-2459839

-sd-

Sr. Accounts Officer

(AN-III)

Copy to:-

Officer-in-charge

-----for uploading on PCDA(CC) website please.

OA Cell (Local)


Sr. Accounts Officer

(AN III)